in reading/language arts and mathematics.

Objective 1: Strengthen instructional support to English Language Learners.

Strategy 1: Provide a continuum of instructional services to meet individualized student needs.

Activity 1	2003-2004 Bu	dget	2004-2005 F	Budget	2005-2006 B	udget	2006-2007 B	udget	2007-2008 B	udget
	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
Provide instruction to ELLs at	G	137,293.00	G	\$ 204,678.00	G	\$ 211,818.34		\$ 0		\$ 0
least twice a week and daily instruction to NEPs; pilot ESOL	Н	12,023.19	Н	\$ 15,657.87	Н	\$ 16,127.61				
class at one high school and										
expand to all high schools for										
2005; pilot ESOL class at one										
middle school in 2005										
□ C===t					1					
☐ Grant: ☐ Local Fund	subtotal	\$149,316.19	subtotal	\$220,335.87		¢ 227 045 05				
Local Fund	Subtotal	\$149,310.19	Subtotal	\$220,333.87	subtotal	\$ 227,945.95	subtotal		subtotal	
Activity 2	2003-2004 Bu	daet	2004-2005 E	Rudget	2005-2006 B	udast	2006-2007 B	udget	2007-2008 B	udget
Activity 2		\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
Provide instruction to ELLs at	Category	\$ 12,180.00	G	\$ 16,929.00	G	\$ 17,436.87	Category	\$ Amount	Category	\$ Amount
least twice a week and daily	Н	\$ 931.78	Н	\$ 1,295.00	Н	\$ 1,333.85				
instruction to NEPs; pilot ESOL		\$ 931.76	п	\$ 1,293.00	П	\$ 1,333.63				
class at one high school and										
expand to all high schools for 2005; pilot ESOL class at one										
middle school in 2005										
middle school in 2003										
Grant: Title III										
Local Fund	subtotal	\$ 13,111.78	subtotal	\$ 1,8993	subtotal	\$ 18,770.72	subtotal		subtotal	
			•							
Yearly Total		\$ 162,427.97		\$ 239,328.87		\$ 246,716.67				

Person Responsible (Name, Title)	Evaluative Measure
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	MSA, HSA, IPT, formative assessments, attendance, graduation rate

in reading/language arts and mathematics.

Objective 1: Strengthen instructional support to English Language Learners.

Strategy 2: Expand the use of the Pupil Services Team (PST) to include support for the English Language Learner.

Activity 1	2003-2004 B	Budget	2004-2005 B	udget	2005-2006 F	Budget	2006-2007 B	Budget	2007-2008 B	udget
D :1 . CC 1 . 1	Category	\$ Amount								
Provide staff development		\$ 0		\$ 0		\$ 0				
about the ESOL program and the needs of the students.										
the needs of the students.										
Grant:										
Local Fund	subtotal									
Activity 2	2003-2004 B	Budget	2004-2005 B	udget	2005-2006 F	Budget	2006-2007 B	Budget	2007-2008 B	udget
Monitor English Language	Category	\$ Amount								
Learners through PST		\$ 0		\$ 0		\$ 0		\$		\$
meetings; encourage school										
PSTs to include newly										
monitored ELLs on agenda										
for periodic review.										
☐ Grant: ☐ Local Fund										
	1	1	1	1	1					
Local Fund										
Yearly Total		\$ 0		\$ 0		\$0				

Person Responsible (Name, Title)	Evaluative Measure
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	PST chairperson agenda; PST school site agendas

in reading/language arts and mathematics.

Objective 1: Strengthen instructional support to students with Limited English Proficiency (LEP).

Strategy 3: Seek to increase the teaching and support staff that work with LEP students.

Activity 1	2003-2004 B	udget	2004-2005 B	udget	2005-2006	Budget	2006-2007 E	Budget	2007-2008 E	Budget
Explore ways to utilize	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount
paraeducators, volunteers, and	Other	\$ 0	Other	\$ ****		\$ 0		\$ X		\$ X
community groups to work										
with ELL students.										
Grant										
□ Local Fund	subtotal		subtotal	\$ 0	subtotal	\$ 0	subtotal		subtotal	
Activity 2	2003-2004 B	udget	2004-2005 B	udget	2005-2006	Budget	2006-2007 E	Budget	2007-2008 E	Budget
Monitor ELL enrollment and	Category	\$ amount	Category	\$ amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
add fifth full-time teacher.	Other	\$ 0		\$ 0	G	\$ 17,436.87	G	\$ 41,800.00		\$
Part-time hourly teacher					Н	\$ 1,333.85	Н	\$ 15,000.00		\$
Grant										
□ Local Fund	subtotal	\$ 0	subtotal	\$ 0	subtotal	\$ 18,770.72	subtotal	\$ 56,800.00	subtotal	\$
Activity 3	2003-2004 B	udget	2004-2005 B	udget	2005-2006	Budget	2006-2007 F	Budget	2007-2008 B	udget
Add a .5 Supervisor of	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
Instruction for ESOL									G	\$ 39730.00
									Н	\$ 9707.24
Grant										
Local Fund										\$ 49437.94
	•	•	,	•	,	,	,	'	,	•
Yearly Total		\$ 0		******		\$ 18,770.72		\$ 56,800.00		\$ 49437.94

Person Responsible (Name, Title)	Evaluative Measure					
Sulvia E. Divora Supervisor of English Foreign Language and ESOI	Number of volunteers, etc. working with the students as appropriate					
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	ELL enrollment; MSA, HSA, formative assessments, attendance, IPT, graduation rate					

^{****}Community Liaison responsibility (see Objective 4)

^{*****}Number has remained steady but a fifth full-time teacher would enable ESOL teachers to spend more time at each (and fewer) site and provide more assistance to the classroom teacher.

in reading/language arts and mathematics.

Objective 1: Strengthen instructional support to English Language Learners.

Strategy 4: Adopt scientifically based instructional materials and ensure that they are readily available and consistently implemented.

Activity 1	2003-2004 Bu	ıdget	2004-2005 Bu	ıdget	2005-2006 B	udget	2006-2007 B	udget	2007-2008 B	udget
Purchase books and materials	Category	\$ amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
for students and classroom	(I)	\$ 1,395.47	(I)	0		\$ 0		\$ 0		\$ 0
teachers.										
Grant: Title III										
Local Fund	subtotal	\$ 1,395.47		0	subtotal	\$ 0	subtotal	\$	subtotal	\$
Activity 2	2003-2004 Bu	ıdget	2004-2005 Bu	ıdget	2005-2006 B	udget	2006-2007 B	udget	2007-2008 B	udget
Purchase books and materials	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
for students and classroom	(I)	\$ 55,930.68	(I)	\$ 39,903.68	(I)	\$ 39,903.68				
teachers. and ESOL teachers										
Grant:										
	subtotal	\$ 55,930.68	subtotal	\$39,903.68	subtotal	\$ 39,903.68	subtotal	\$	subtotal	\$
Yearly Total		\$ 57,326.15		\$ 39,903.68		\$ 39,903.68				

Person Responsible (Name, Title)	Evaluative Measure
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	MSA, HSA, IPT, formative assessments, attendance, graduation rate

reading/language arts and mathematics.

Objective 1: Strengthen instructional support to English Language Learners.

Strategy 5: Use technology as an integral instructional tool to provide academic support to English Language Learners.

Activity 1	2003-2004 B	udget	2004-2005 B	udget	2005-2006 F	Budget	2006-2007 B	Budget	2007-2008 B	udget
Purchase equipment to house	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount
records; purchase computer	(K)	\$ 1,680.35	(K)	\$ 6,000.00	(K)	\$ 6,000.00		\$ X		\$ X
software, laptops and										
accessories for teachers.										
Grant:										
□ Local Fund	subtotal	\$ 1,680.35	subtotal	\$ 6,000.00	subtotal	\$ 6,000.00	subtotal	\$ X	subtotal	\$ X
Activity 2	2003-2004 B	udget	2004-2005 B	udget	2005-2006 F	Budget	2006-2007 B	Budget	2007-2008 B	udget
Denote an annual and the same	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
Purchase computer software and accessories for students.	(I)	\$ 290.00	(I)	\$ 1,206.00	(I)	\$ 1,000.00				
and accessories for students.										
M.C. A. Tital HI										
Grant: <u>Title III</u> Local Fund										
Local Fund	subtotal	\$ 290.00	subtotal	\$ 1,206.00	subtotal	\$ 1,000.00	subtotal		subtotal	
	_		_		_	_	_	_		
Yearly Total		\$ 1,970.35		\$ 7,206.00		\$ 7,000.00				

Person Responsible (Name, Title)	Evaluative Measure
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	Purchase software, equipment, computers, and software as appropriate for students and teachers. MSA, HSA, IPT, formative assessments, attendance, graduation rates

in reading/language arts and mathematics.

Objective 2: Provide high quality, ongoing, and differentiated professional development to all teachers and support staff that work with Limited English Proficient (LEP) students.

Strategy 1: Collaborate with neighboring counties to offer high quality, research-proven, professional development to ESOL teachers.

Activity 1	2003-2004 Bu	dget	2004-2005 Bu	dget	2005-2006 B	udget	2006-2007 Bi	udget	2007-2008 B	udget
Coordinate regular tri-county	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount
staff development sessions for	(E)	\$ 238.28	(E)	\$ 250.00	(E)	\$ 250.00		\$ X		\$ X
ESOL teachers. Train new										
ESOL teachers on										
administration of IPT; score IPT										
writing in pairs										
Grant: III	subtotal	\$ 238.28	subtotal	\$ 250.00	subtotal	\$ 250.00	subtotal		subtotal	
Local Fund										
Activity 2	2003-2004 Bu	dget	2004-2005 Bu	dget	2005-2006 B	udget	2006-2007 B	udget	2007-2008 B	udget
Provide ESOL teachers	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
workshop and conference	(E)	\$ 205.00	(E)	\$ 2,9344.00	(E)	\$ 2,000.00		\$		\$
opportunities; include MD	(E)	\$ 1,115.00				\$		\$		\$
TESOL membership										
5 7 °										
Grant III										
Local Fund	subtotal	\$ 1,320.00	subtotal	\$ 2,264.00	subtotal	\$ 2,000.00	subtotal	\$	subtotal	\$
Yearly Total		\$ 1,558.25		\$ 2,514.00		\$ 2,250.00				

Person Responsible (Name, Title)	Evaluative Measure
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	Receipts for refreshments for hosting meeting; materials for tri-county meetings; agendas for tri-county meetings; conferences and workshops attended and materials shared; new ESOL teachers trained in proficiency scoring

Objective 2: Provide high quality, ongoing, and differentiated professional development to all teachers and support staff that work with English Language Learners.

Strategy 2: Provide ESOL teachers and classroom teachers at all school sites with information and strategies to build their capacity to effectively instruct and support English Language Learners.

Activity 1	2003-2004 B	udget	2004-2005 B	udget	2005-2006 B	Budget	2006-2007	Budget	2007-2008 B	udget
Offer 1 credit MSDE class in	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount
Teaching ELLs in regular		\$ 0	(A)	\$ 10200.00	(A)	\$ 10,200.00		\$ X		\$ X
classroom; After school			(B)	\$ 780.30	(B)	\$ 780.30				
workshop in Teaching ELLs			(D)	\$ 600.00	(D)	\$ 600.00				
in regular classroom; offer										
Summer Workshop in										
Teaching ELLs in regular										
classroom										
☐ Grant										
🛮 Local Fund	subtotal	\$0	subtotal	\$11,580.30	subtotal	\$11,580.30	subtotal	\$X	subtotal	\$X
							•			
Activity 2	2003-2004 B	udget	2004- 2005 I	Budget	2005 - 2006	Budget	2006 – 200	7 Budget	2007 - 2008	Budget
	Category	Amount	Category	Amount	Category	Amount	Category	Amount	Category	Amount
Provide staff development			(E)	\$3,500.00	(E)	\$3,500.00				
opportunities for teachers and staff members to attend										
conferences and workshops to										
include travel and lodging										
expenses										
expenses										
Grant										
Local Fund				\$3,500.00		\$3,500.00				
Activity 3	2003-2004 B	udget	2004-2005 B	udget	2005-2006 B	Budget	2006-2007 Budget		2007-2008 Budget	
	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
Consultant for Professional			(C)	\$ 2,500.00	(C)	\$ 2,500.00				
Day			(E)	\$ 500.00	(E)	\$ 500.00				
Grant Title III										
Local Fund	subtotal	\$	subtotal	\$ 3,000.00	subtotal	\$ 3,000.00	subtotal	\$	subtotal	\$

in reading/language arts and mathematics.

Objective 2: Provide high quality, ongoing, and differentiated professional development to all teachers and support staff that work with English Language Learners.

Strategy 2: Provide ESOL teachers and classroom teachers at all school sites with information and strategies to build their capacity to effectively instruct and support English Language Learners.

Activity 4	2003-2004 Budget		2004-2005 Budget		2005-2006 Budget		2006-2007 Budget		2007-2008 Budget	
Consultant for March 2005 Professional Day- Cancelled due to illness	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
			(C)	\$ 2,500.00	(C)	\$ 2,500.00				
			(E)	\$ 500.00	(E)	\$ 500.00				
☐ Grant ☑ Local Fund			Consultant cancelled-ill							
	subtotal	\$	subtotal	\$ 3,000.00	subtotal	\$ 3,000.00	subtotal	\$	subtotal	\$
Yearly Total		\$		\$18,080.30		\$21,080.30				

Person Responsible (Name, Title)	Evaluative Measure
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	Number of sessions offered; participation logs; observation of strategies in lessons and classrooms

arts and mathematics.

Objective 3: Implement a program of regularly scheduled formative and summative assessments and ensure that the assessment program provides accurate information about whether

English Language Learners are achieving and are on target to make Adequate Yearly Progress (AYP).

Strategy1: Track the progress of English Language Learners in developing proficiency in spoken and written English and share the information about student progress with all stakeholders.

Activity 1	2003-2004 B	udget	2004-2005 B	udget	2005-2006 B	Budget	2006-2007 B	udget	2007-2008 B	udget
	Category	\$ Amount								
Utilize appropriate formative		NO COST		\$ 0		\$ 0		\$		\$
mid-year assessments (Hampton										
Brown series); monitor progress										
on SMCPS reading, writing, and										
math assessments; administer										
state-mandated proficiency										
battery in April-May and share results with teachers in the fall.										
results with teachers in the fair.										
Grant: Local Fund	1 1	NO COST	1, , 1	Φ.Ο	1, , 1	NO COST	1, , 1	Φ.	11	Ф
Local Fund	subtotal	NO COST	subtotal	\$ 0	subtotal	NO COST	subtotal	1.2	subtotal	3
	1		<u> </u>	4.0	1					
Yearly Total		\$ 0		\$ 0		\$ 0				

Person Responsible (Name, Title)	Evaluative Measure
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	Administer mid-year assessments and revise instruction as appropriate; administer proficiency battery in spring and share results with teachers in the fall; monitor progress on local assessments

in reading/language arts and mathematics.

Objective 4: Strengthen the support given to families of English Language Learners.

Strategy 1: Implement a program "targeted" for the families of English Language Learners.

Activity 1	2003-2004 Bu	dget	2004-2005 Bu	dget	2005-2006 Bu	dget	2006-2007 B	udget	2007-2008 B	udget
Provide materials for parents	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount	Category	\$ amount
about the ESOL program in	I	\$ 2,421.00	I	\$ 1,000.00	I	\$ 1,000.00		\$ X		\$ X
English as well as the most										
prevalent languages besides										
English.										
☐ Grant III										
Local Fund	1 1	A 2 421 00	1 1	A 1 000 00	1 1	A 1 000 00	1 1	Φ.	1 1	
Local Fana	subtotal	\$ 2,421.00	subtotal	\$ 1,000.00	subtotal	\$ 1,000.00	subtotal	\$	subtotal	
	,								_	
Activity 2	2003-2004 Bu	dget	2004-2005 Bu	dget	2005-20	06 Budget	2006-2007 B	udget	2007-2008 E	Judget
Provide a community liaison	Category	\$ amount	Category	\$ amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
as a part-time position (20	Other	\$ 0	G	\$ 14400.00	G	\$ 14,400.00				
hrs/week @ \$20/hour) for		\$	Н	\$ 1,101.60	Н	\$ 1,101.60				
outreach to the families										
Grant										
☐ Local Fund	subtotal	\$ 0	subtotal	\$ 15,501.60	subtotal	\$ 15,501.60	subtotal	\$	subtotal	\$
Yearly Total		\$ 24,21.00				\$ 16,501.60				

Person Responsible (Name, Title)	Evaluative Measure
Sylvia F. Rivers, Supervisor of English, Foreign Language, and ESOL	Receipts for materials; distribution logs Hire a staff outreach person; keep log of hours and contacts with families and community agencies.

Budget Narrative Goal 2 Title III Funding

Title III funds will be allotted to pay a part-time hourly tutor(s) 24 hours/week from September 13, 2044 to June 13, 2005 so that services can be increased to the English Language Learners. The salary will be \$16,929.00 plus \$1295 FICA.

In addition, a total of \$5,684.00 is allotted for staff development. ESOL teachers will have \$3,184.00 for workshops/conferences and membership and travel to the MD TESOL conference as well as \$250 for refreshments and materials for the tri-county staff development meeting that St. Mary's County is hosting. Furthermore, a consultant will be hired to work with the teachers of the English Language Learners (\$2250 plus \$250 travel expenses).

Finally, \$1000 will be spent on software for the ESOL laptops and/or for classrooms/schools and \$1000 will be reserved for parent materials and outreach, such as program brochures, translated materials, and other pertinent information.

Budget Narrative Worksheet Title III

Category/Object	Line Item	Calculation	Amount	In Kind	Total
Instructional Staff Salaries and Wages (G)	Hourly pay for part- time tutors 2.1.1.2	\$20/hour x 25 hrs/week 9/13/04-6/13/05	\$16,929.00		\$ 16,929.00
Fixed Charges (H)	2.1.1.2	\$16,929 x 7.65%	\$1,295.00		\$ 1,295.00
Materials – Technology (D)	Software 2.1.5.2	Software for laptops or classrooms/schools where ELL students are located	\$1,000.00		\$ 1,000.00
Instructional Staff Development (E)	ESOL teachers 2.2.1.2	7 MD TESOL memberships plus travel to fall conference = \$500; other workshops/conferences as appropriate	\$ 2,934.00		\$ 2,934.00
Instructional Staff Development (C)	Teachers of ELLs (consultant) 2.2.2.3	ASCD consultant = \$2250 plus travel	\$2,500.00		\$ 2,500.00
Instructional Staff Development (E)	ESOL teachers 2.2.1.1	Refreshments and materials for tri- county staff development meeting hosted by St. Mary's County	\$ 250.00		\$ 250.00
Community Services (I)	Parent materials and outreach 2.4.1.1	Brochures, translated materials, information nights as appropriate	1,000.00		\$ 1,000.00
Operating Services/Fixed Charges (B)		\$25,947.00 x 2.81%	\$728.00		\$ 728.00
Total Grant Award					\$26,636.00

Budget Narrative Goal 2 Local Funding

In the ESOL program, four full-time teachers will work with the students and enrollment will be monitored in the hope of adding a fifth full-time teacher to increase services. The cost of four full-time teachers is \$220,335.87. In addition, the high school ESOL class will be scheduled in each of the three public high schools and piloted in one middle school. Research based materials of instruction (\$58,674.40) and equipment and software (\$6,000) will continue to be purchased and the Hampton-Brown series for elementary will be fully implemented.

Staff development will include the offering of a class for regular classroom teachers who have English Language Learners in their classrooms. The class will be offered in several ways: as a 1-credit MSDE course, as an after-school workshop, and as a summer workshop. The 1 credit MSDE course will be offered twice in the school year at a cost of \$500 for the instructor each time plus \$33.25 FICA and \$100 each time handouts and materials, for a total of \$1276.50. The after-school sessions will run 8 hours total with 10 participants in each session and the session will be offered three times in the year. The cost will be \$1600 for each session plus FICA for a total of \$5167.20 to be paid to the participants. The facilitator will be paid \$300/session plus FICA for a total facilitator cost of \$968.85. Handouts and materials will cost \$100/session for a total of \$300. The total allotment for the after-school sessions will be \$6406.35. Finally the class will be offered as a summer workshop for a15 hours; the 10 participants will be paid \$300 each plus FICA. The instructor will be paid \$500, and materials and handouts will cost \$100. The total cost of the summer workshop session will be \$3867.75.

Staff development will also include the hiring of a consultant to address how to teach the English Language Learner in the regular classroom. A total of \$3000 will be allotted for consultants and travel expenses. In addition, \$3000 will be used to send teachers and staff members to workshops and conferences regarding ESOL strategies and issues. This sum will include expenses for travel and lodging. In all, \$17,580.29 will be spent on staff development from the local fund.

In addition, a community liaison will be hired starting second semester for 20 hours a week at \$20/hour for a total of \$15,501.60 (\$14,400 plus \$1,101.60 FICA). This person will work with family outreach and volunteers and partners in the community.

Budget Narrative Local Funding

Category/Object	Line Item	Calculation	Amount	In Kind	Total
Instructional Staff Salaries and Wages (G) ☐ Grant ☑ Local	Salaries for four full-time teachers 2.1.1.1	\$204,678.00	\$204,678.00		\$204,678.00
Fixed Charges (H) ☐ Grant ☑ Local	FICA for four full-time teachers 2.1.1.1	\$15,657.87	\$ 15,657.87		\$ 15,657.87
Materials of Instruction: Books (I) ☐ Grant ☑ Local	Books and materials for students and classroom teachers. 2.1.4.2	Materials will be purchased after the needs of the students and teachers are assessed	\$ 58,674.40		\$ 58,674.40
Equipment (K) ☐ Grant ☑ Local	Purchase computer software and accessories for teachers 2.1.5.1	Equipment and software will be purchased after the teachers' needs are assessed	\$ 6,000.00		\$ 6,000.00
Part-time Position (G) Grant Local	Community liaison position for outreach 2.4.1.2	20 hours/week @\$20/hour	\$ 14,400.00		\$ 14,400.00
Part-time Position (H) ☐ Grant ☑ Local	H) FICA for community liaison position		\$ 1,101.60		\$ 1,101.60
_			TOTAL		\$300,511.87