

ST. MARY'S COUNTY PUBLIC SCHOOLS  
EXEMPT CERTIFICATED POSITION DESCRIPTION

ELEMENTARY SCHOOL TEACHER (11 MONTH)

POSITION: Elementary School Teacher (11 month assignment)

REPORTS TO: Site Administrator/Supervisor

LOCATION: Various Locations

**NATURE OF WORK:**

The position is an 11-month elementary teaching position that is scheduled to be 212 days or 22 days beyond the 190 day teacher contract. The 22 days will include two days of pre-session training, 19 days of instruction, and one day for wrap up activities. The position requires results driven instruction for students at risk of not achieving annual yearly progress (AYP). The teacher must be able to plan and implement individual and small group instruction based upon assessments with a focus in the areas of reading, writing, and mathematics. *(Teachers who participate in this four week program are not required to be staff members of the three Title I schools and may choose to complete the eleven-month contract at the school of their current assignment.)*

**ESSENTIAL FUNCTIONS:**

- Complete individual and group assessments to identify students' areas of strength and need;
- Organize, plan and provide direct instruction to students in reading, writing, and mathematics;
- Work collaboratively with other support service providers within the assigned school; and
- Perform other duties as assigned.

**DUTIES AND RESPONSIBILITIES:**

- Assess students using DIBELS, IRI and other identified assessment(s);
- Organize, plan, and implement guided reading and whole group reading instruction;
- Integrate the process of writing;
- Organize, plan, and implement a balanced mathematics program;
- Differentiate instruction to meet a variety of learning abilities and style;

**QUALIFICATIONS:**

- Possess a professional certificate in elementary education and meet the standards for 'Highly Qualified' teacher.
- Demonstrate the ability to assess, plan, and implement highly effective instruction in reading, writing and mathematics.
- Demonstrate the ability to differentiate instruction based on student abilities and interests.
- Ability to relate well to students, colleagues, parents, and the school community.

**TERM OF EMPLOYMENT:**

Full-time eleven-month position.

**SALARY GRADE RANGE:**

The salary for this EXEMPT position will be based on EASMC salary schedule (#2) for eleven-month employees.

BARGAINING UNIT ELIGIBILITY: EASMC