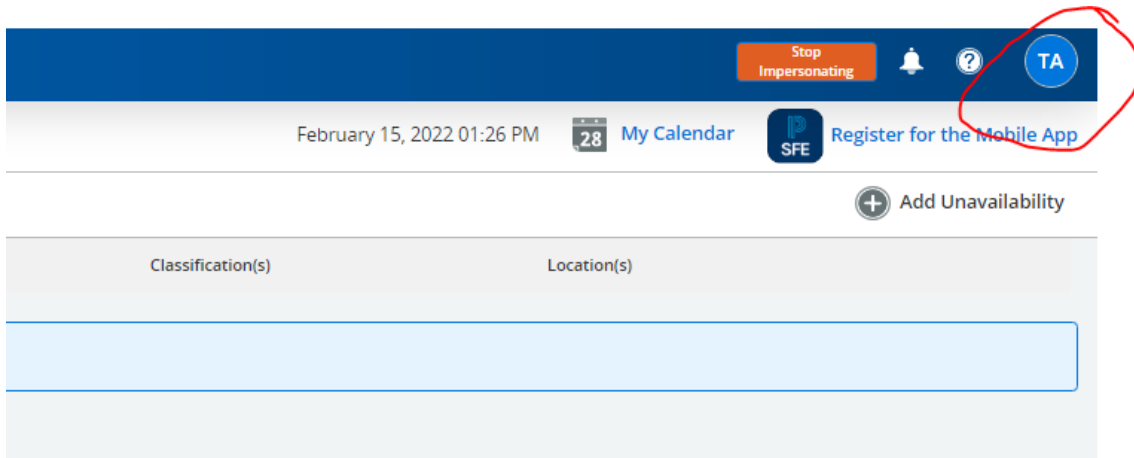
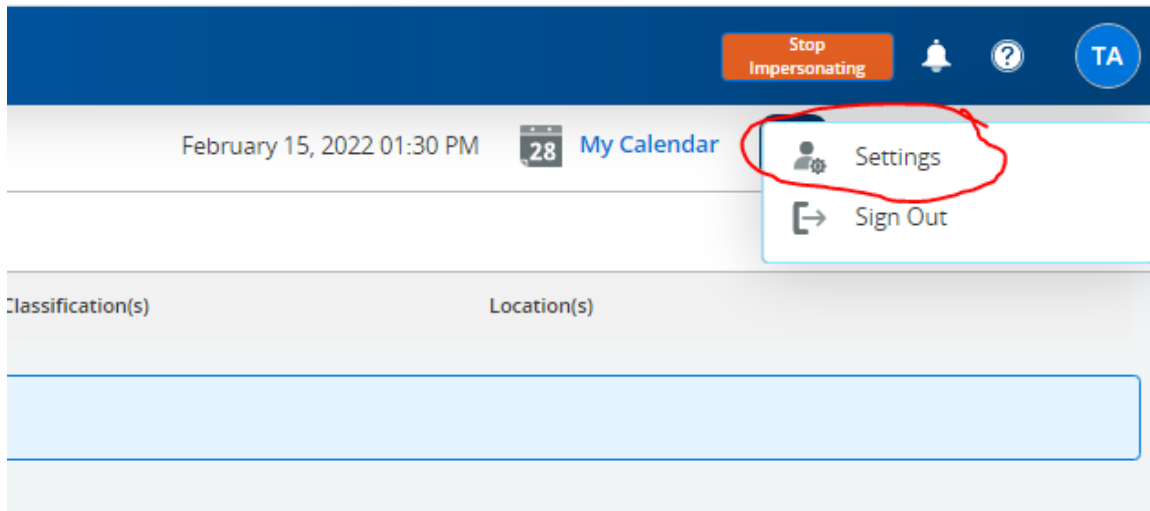


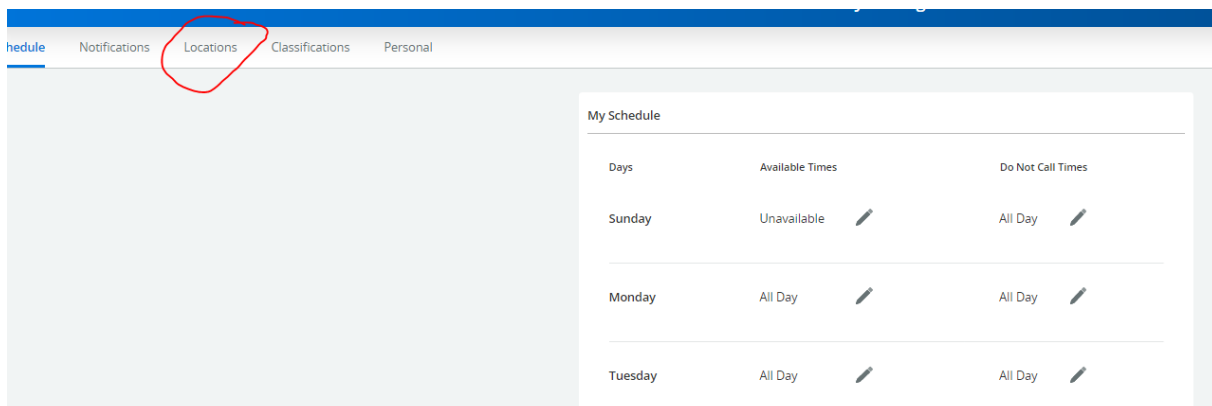
From the home page of your SmartFind Express account, click the blue circle with your initials at the top right.



Click Settings



Click the Locations dropdown



Click edit.

My Locations		<a href="#">Edit</a>
Locations	Code	
CHESAPEAKE PUBLIC CHARTER	0813	
ESPERANZA MIDDLE	0807	
GEORGE WASHINGTON CARVER ELEMENTARY	0805	
GREAT MILLS HIGH	0801	
GREEN HOLLY ELEMENTARY	0803	
GREENVIEW KNOLLS ELEMENTARY	0810	
LEONARDTOWN MIDDLE	0305	
LEXINGTON PARK ELEMENTARY	0804	

Click the box by the location you would like to add/delete

Locations List
<input type="checkbox"/> Department of Equity, Engagement, and Early Access Chief
<input type="checkbox"/> Assessment /Accountability
<input type="checkbox"/> ASSESSMENT/ACCT DIRECTOR
<input type="checkbox"/> ASST SUP-INSTRUCTION
<input type="checkbox"/> ASST SUP-INSTRUCTION DIRECTOR
<input type="checkbox"/> BENJAMIN BANNEKER - SUMMER RECOVERY
<input type="checkbox"/> BENJAMIN BANNEKER ELEMENTARY
<input type="checkbox"/> BENJAMIN BANNEKER ELEMENTARY FOOD SERVICE
<input type="checkbox"/> BENJAMIN BANNEKER ELEMENTARY NURSE
<input type="checkbox"/> BENJAMIN BANNEKER ELEMENTARY OPERATIONS
<input type="checkbox"/> BENJAMIN BANNEKER ELEMENTARY PRINCIPAL
<input type="checkbox"/> CAPITAL PLANNING
<input type="checkbox"/> CAPITAL PLANNING DIRECTOR
<input type="checkbox"/> CAPTAIN WALTER FRANCIS DUKE ELEMENTARY

Click Apply at the bottom of the page

<input type="checkbox"/> Assessment /Accountability
<input type="checkbox"/> ASSESSMENT/ACCT DIRECTOR
<input type="button" value="Cancel"/>
<input type="button" value="Apply"/>