How to View Your Credits
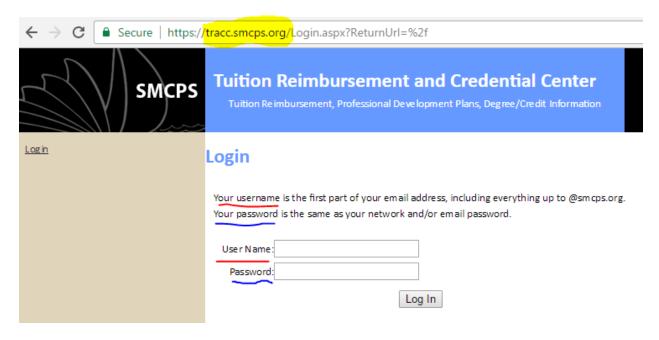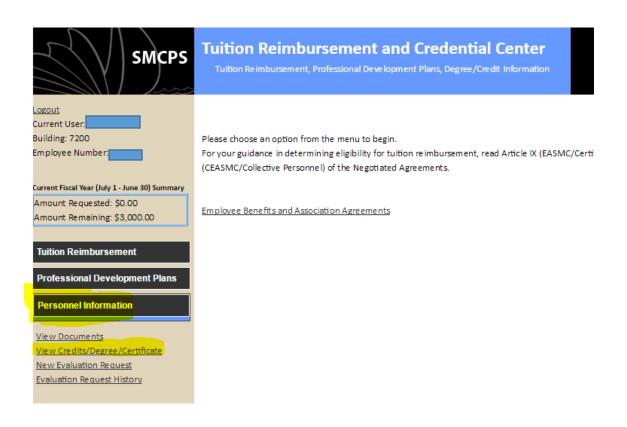
1. In the address bar, type in tracc.smcps.org. You will be taken here:

2. Follow the prompts to log in.

3. Click on *Personnel Information*. Click on *View Credits/Degree/Certificate*.

4. In the box labeled *Certification Details*, click on the word *Certificated* to see the credits you received during that certification cycle.

Certification Details

Type	Start Date	End Date	Description
CERTIFICATED	7/1/2011	6/30/2016	MA & APC + 64
CERTIFICATED	7/1/2006	6/30/2011	MA & APC + 51
CERTIFICATED	7/1/2001	7/1/2006	MA & APC + 45
CERTIFICATED	7/1/1996	7/1/2001	MA & APC + 39
CERTIFICATED	7/1/1991	7/1/1996	SPCI

Courses Associated with Selected Certification

Semester / Course	Credits / Date
SUMMER 1993: ED516 & ED515	6.0 - 10/4/1993
SUMMER 1994: ED517	3.0 - 10/20/1994
FALL 1994: ED505	3.0 - 1/13/1995
SUMMER 1995: ED510 & ED519	6.0 - 9/20/1995
FALL 1995: 94-58	1.0 - 3/22/1996
SPRING 1996: ED550	3.0 - 6/7/1996
SPRING 1995: THE512	3.0 - 6/7/1996
FALL 1995: ED511	3.0 - 6/7/1996
SUMMER 1995: ED527	3.0 - 6/7/1996
SUMMER 1996: CE508	3.0 - 9/14/1996

5. The top *Certificated* line indicates the number of "plus" credits you have. Those "plus" credits determine the salary range on which you get paid.

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Courses Associated with Selected Certification

Semester / Course	Credits / Date
SUMMER 2011: 11-00-10	1.0 - 8/2/2011
FALL 2011: 05-21-05	3.0 - 2/3/2012
SPRING 2012: 10-00-28	2.0 - 6/26/2012
SPRING 2012: EDU548	3.0 - 8/2/2012
SUMMER 2013: 13-00-09	2.0 - 10/17/2013
2012-2013: 12-00-06	2.0 - 10/17/2013