

# PART II

## Budget Information and Templates



This section contains the templates necessary for completing budget information for the 2004 Annual Update to the Master Plan. These templates are consistent with existing financial reporting requirements. Please refer to the *Financial Reporting Manual for Maryland Public Schools* for definitions and guidance.

The budget information is forwarded with annual updates to the comprehensive master plan. In addition, the school system must submit a proposed budget for the use of the ESEA federal funds in accordance with federal reporting requirements.

**Attachment 1: Total Revenue Statement  
& Budget Narrative**

**Attachment 2: Total Expenditure Statement**

**Attachment 3: Total Full-Time Equivalent  
Staff Statement**

**Attachment 4: School Level “Spreadsheet”  
Budget Summary**

**Attachment 5: Transfer of ESEA Funds**

**Attachment 6: Consolidation of ESEA Funds for  
Local Administration**

## Budget Narrative for Total Revenue and Expenditure Statements

- **Overview** – St. Mary’s County Public Schools (SMCPS) is dedicated to *Fulfilling the Promise in Every Child*. In FY-2004 (established as the Base-Year) the total Operating budget for SMCPS was \$116,544,377. The budget for FY-2005 is \$124,373,751 – a 6.7% increase. When grants are added, the total for FY-05 is \$131,249,625 and the FY-04 (base year) was \$122,139,477 – a 7.5% increase.
- **Revenues** –
  - In FY-2004 SMCPS signed a joint resolution with the St. Mary’s County Board of County commissioners (BOCC) that expressed the BOCC’s commitment to the Bridge to Excellence. This resolution changed the method used to determine the level of funding from the county. In prior years the county based its appropriation on what they thought was appropriate and affordable. The new methodology is based on a per pupil figure which is raised each year until it reaches the per pupil amount recommended in the Bridge to Excellence legislation. This change will favorably impact our revenue stream during the period covered by the Master Plan.
  - President Bush has announced that he will seek a reduction in Impact Aid to LEAs with children associated with federal facilities but not living on the facility. The mid-Atlantic Naval District has an approved plan to move all families off base to contract-owned, contractor-operated housing. If President Bush’s initiative is passed SMCPS will lose all Impact dollars when the Navy housing plan is completed.
- **Expenditures** – In FY-2005 a majority of “new funding” will go to mandatory increases and employee compensation.
  - **Mandatory Increases** – The following are classified as Mandatory Increases:

▪ Health Insurance	\$ 1,920,407.00
▪ Other Insurance	\$ 223,000.00
▪ Social Security	\$ 338,464.00
▪ Utilities	\$ 269,650.00
▪ Retirement	\$ 63,300.00
▪ Bus Contracts	\$ 458,474.00
▪ Machine Rentals	\$ 9,998.00

- **New Initiatives** – The following new initiatives (NI) and continued initiatives (CI) are reflected in the FY-2005 budget:
  - Full-day Kindergarten (CI) \$ 264,100.00  
(See 1.22.1.1)
  - 11-month school year (NI) (1.21.1.6) \$ 125,000.00  
(See 1.21.1.6)
  - Fourth credit high school in math (CI) \$ 150,000.00  
(See 1.6.1.3)
  - Army Junior ROTC (CI) \$ 60,000.00  
(See 5.2.1.5)
  - Small Learning Communities (CI) 2<sup>nd</sup> school \$ 167,000.00  
(See 1.21.7.3)
  - Academic Literacy (CI) 2 high schools (Funded through above grant)
  - 8<sup>th</sup> grade 2<sup>nd</sup> period of math (CI) \$ 150,000.00  
(See 1.6.2.2)
- **Additional Positions** – The FY-2005 General Fund FTE changes are grouped by category:

Category	Position	Number of FTE	Funding	Rationale Citation
<b>Administration</b>	Secretary	1.0	\$25,910	The Department of Fiscal Services does not have a secretary assigned BOE Goal 4
	A/P Clerk	1.0	\$28,330	Position addresses the increased workload in that section BOE Goal 4
<b>Office of the Principal</b>	Secretary	1.0	\$22,150	To cover a split facility (two separate buildings) BOE Goal 3
	Ass't Principal	1.0	\$58,723 Rollover	Expiring grant BOE Goal 3
	Secretary	1.0	\$28,330	Expanding role for the Alternative Learning Center BOE Goal 3
<b>Mid-level Admin/Inst</b>	Coordinator	0.40	\$31,169	Parent Involvement 1.21.1.3

<b>Category</b>	<b>Position</b>	<b>Number of FTE</b>	<b>Funding</b>	<b>Rationale Citation</b>
<b>Instructional Salaries</b>	K-Teacher	3.0	\$115,200	Continued Full-day K initiative 1.22.1.1
	Paraeducators	6.0	\$80,040 (4) Paras for additional full-day K classes  (2) rollover from Grant & Revolving Fund – both discontinued	4 for the full-day K initiative. 1.22.1.1  1 rollover from and expiring grant. 1 from the Environmental Ed program – previously a revolving fund activity BOE Goal 4
	Middle School IRT	0.3	\$9,000 Revolving Fund Activity discontinued	Environmental Ed program – previously a revolving fund activity BOE Goal 4
	HS Resource Coordinators	3.0	\$21,000 Delta from action below	Ever increasing complexity of h/s scheduling BOE Goal 4
	HS Classroom	-3.0		Offsetting resource for above action
	Elementary School IRT	1.9	\$12,000 (1.9) rollover from Grant & Revolving Fund – both discontinued	1.5 Grant rollover. 0 .4 Environmental Ed.  BOE Goal 4
	High School IRT	0.3	\$9,000 Revolving Fund Activity discontinued	Environmental Ed BOE Goal 4
	High School Math Teacher	2.0	\$76,800	Continued initiative for 4 <sup>th</sup> math credit 1.6.1.3
	AF JROTC	1.0	\$30,000	5.2.1.5
	Middle School Math Teacher	3.0	\$115,200	Increased emphasis on MSA 1.6.2.2
	Army JROTC	2.0	\$60,000	Completes the JROTC initiative 5.2.1.5
	Paraeducator at ALC	-1.0	-\$21,444	Offsetting resource for secretary above

<b>Category</b>	<b>Position</b>	<b>Number of FTE</b>	<b>Funding</b>	<b>Rationale Citation</b>
<b>Special Ed</b>	Paraeducator	3.0	\$50,880	To support additional children with IEPs 1.10.1
	IRT Autism	1.0	\$64,964	To support additional children with IEPs 1.10.1
	Speech Language Ass't	1.0	\$40,712	Annualized – hired during FY-04 due to increased number of children requiring this service. 1.10.1
	S/E Teacher	-1.0	-\$38,400 Part of the '04 base	Annualized – Released one teacher vacancy to hire two paraeducators in FY-2004
	S/E Teacher	+2.0	\$110,000	Funded by Grant 1.10.1
	Paraeducators	2.0	\$33,920 Part of the '04 base	Annualized – see S/E teacher explanation 1.10.1
	Paraeducator	-1.0	-\$16,960 Part of the '04 base	Annualized – Released one vacant position to hire Speech Language Ass't
	Paraeducator	+5.0	\$84,800	Funded by Grant 1.10.1
	Coordinator	-1.0	-\$70,509	Budget constraints

Category	Position	Number of FTE	Funding	Rationale Citation
<b>Health</b>	Nurse	3.0	\$133,500 (2)	Continued initiative to convert Health Department nurses to SMCPS employees (2.0). Annual'd 1.0 – hired nurse in FY-2004 for students with non-delegable care BOE Goal 3
	LPN	-2.0	-\$42,960 (-2) Part of the '04 base	Annualized – Used as an off-setting resource to fund the RN above
<b>Operations</b>	Info Tech	1.0	\$33,790	In support of IT plan BOE Goal 1
	Building Service Worker	2.0	\$42,100	Increased workload (sq. footage) BOE Goal 3
<b>Maintenance</b>	Maint. Worker	1.0	\$28,330	Increased workload BOE Goals 3 & 4

- **Revised Bridge to Excellence Strategies** – To improve the performance of the system as a whole and especially for sub-groups not meeting AYP, SMCPS has made the following changes:
  - **Adopted the Houghton Mifflin 2005<sup>®</sup>** reading program **\$683,000.00** over a two year period
  - **Instituted 11-month school-year program** for students from our three Title I schools who have been invited to participate in the program. The 11-month program begins the last week of July and runs for 20 days of instruction. The children then have a week off before they return to school with their classmates who did not participate. The thought is that with a 10 to 1 student/teacher ratio, these at risk children will receive the additional help they need to begin the year, rather than extend to school-year to remediate what they did not learn during the year. **\$125,000.00**
  - **Created a Safe Schools Taskforce** to address behavior issues and create an even safer school environment. **N/C**

- **Redirected Funding/Budget Reductions –**

- The decreases in FTEs are identified in the table above. These reductions were vacant FTEs. SMCPS adjusted FTEs to hire personnel to support the Master Plan objectives. Therefore, the FTE reductions cited will not detract from our ability to achieve the goals set forth in the Master Plan, but rather will enhance our ability to achieve them. Additional specifics are contained in the budget summaries accompanying goals and strategies.
- The major changes in restricted funding from FY-2004 to FY-2005 are:

<u>Grant</u>	<u>Increase</u>	<u>Decrease</u>
Adult Basic Education	\$ 37,996.00	
GED Connections	\$ 8,122.00	
Smaller Learning	\$ 170,226.00	
Sp ED – Pass Thru	\$ 348,304.00	
Sp ED - LRE	\$ 34,681.00	
Disproportionality	\$ 12,774.00	
Perkins	\$ 17,133.00	
Child Abuse/Disruptive Youth		\$ 30,253.00
Title I		\$ 191,270.00
Enhanced Ed through Technology Title II-		\$ 1,186.00
Title II-A		\$ 4,589.00
Title III		\$ 5,072.00
Title IV (safe and drug free)		\$ 10,106.00
Title I School Improvement		\$ 41,947.00
Title V		\$ 15,902.00
Fine Arts		\$ 11,041.00
	<u>Increase</u>	
<b>Overall Change</b>	<b>\$ 317,870.00</b>	

# Budget Narrative

## FY 05, Supports all goals

**Board of Education:** The Board of Education consists of five elected members and one non-voting student member embodied to:

- Formulate school policy,
- Approve the operating and capital budgets,
- Hold public hearings on issues
- Set catchment areas for school within the SMCPS system,
- Ratify labor contract, and
- Hear appeals for specific certain employee and student issues.

The FY-2005 General Fund budget includes the proper FTE count and funding to execute the responsibilities listed above. The changes over the base-year of FY-2004 include:

- Adjustments to salaries to account for the FY-2005 COLA and changes in steps,
- Increase in travel to reflect the increase in mileage reimbursement rate, and
- Reduction to:
  - Office supplies
  - Dues and subscriptions.

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
FTE Salaries & Wages	Staff members	1.0 FTE	\$ 49,504		\$ 70,304
	Board Stipends		\$ 20,300		
	Substitute Sec.		\$ 500		
Other Contracted Services	Audit, Legal Fees		\$ 45,000 \$ 30,000		\$ 7,135
Other Supplies & Materials	Office Supplies, Professional Library		\$ 1,300		\$ 1,300
Other	Conferences Training Travel Dues & Subscriptions		\$ 37,150		\$ 7,150
	<b>TOTAL</b>		\$ 183,754		\$ 187,754



# Budget Narrative

## FY 05, Supports all goals

**Executive Administration:** Executive Administration consists of the Office of the Superintendent, the Office of the Deputy Superintendent, and the Communications Specialist. This organization is responsible for:

- All duties and responsibilities of the Superintendent as outlined in the Annotated Code of Maryland,
- Singing contracts on behalf of the Board of Education (BOE),
- Preparing correspondence for the BOE
- Providing professional development for teachers,
- Evaluating the program of instruction,
- Formulating corrective action to ensure the school system meets all standards put forth by federal and state authorities,
- Developing plans for new school site acquisitions and facility construction,
- Seeking adequate funding for the system, and
- Hear appeals for specific certain employee and student issues.

The FY-2005 General Fund budget includes the proper FTE count and funding to execute the responsibilities listed above. The changes over the base-year of FY-2004 include:

- Adjustments to salaries to account for the FY-2005 COLA and changes in steps,
- Increase in travel to reflect the increase in mileage reimbursement rate, and
- Increase in machine rentals

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
FTE Salaries & Wages	Staff members	6.0 FTE	\$ 488,866		\$ 496,466
	Substitute Sec./ Overtime/Leave		\$ 7,600		
Other Contracted Services	Legal Fees/Consultants/ Machine Rentals		\$ 8,863		\$ 8,863
Other Supplies & Materials	Office Supplies, Professional Library		\$ 21,400		\$ 21,400
Other	Conferences/ Training/ Travel/ Dues & Subscriptions		\$ 22,595		\$ 22,595
	<b>TOTAL</b>		\$ 549,324		\$ 549,324

# Budget Narrative FY 05, Supports all goals

**Fiscal Services:** The Department of Fiscal Service (Chief Financial Officer) provides the following services:

- Budget formulation, execution, reconciliation, and reporting
- Payroll,
- Accounting (General Fund, Grants, and Capital Improvement)
- Accounts Receivable and Payable,
- Internal Auditing,
- Property Accounting,
- Risk Management,
- Grant administration oversight, and
- Insurance programs (Health, Workers' Comp., and Liability).

The FY-2005 General Fund budget includes the proper FTE count and funding to execute the responsibilities listed above. The changes over the base-year of FY-2004 include:

- Addition of two FTEs
  - 1.0 Accounts Payable Clerk to address the increased volume of vendors and purchases
  - 1.0 Secretary to address the administrative workload in the Department of Fiscal Services (previously, no secretary was assigned to the department)
- Adjustments to salaries to account for the FY-2005 COLA and changes in steps
- Increase in overtime budget to reflect actual expenses.
- Increase in travel to reflect the increase in mileage reimbursement rate.

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
FTE Salaries & Wages	Staff members	13.0 FTE	\$667,573		\$678,473
	Overtime Sub-Secretary		\$10,900		
Other Contracted Services	Consultants, machine rental, equipment repair,		\$7,135		\$7,135
Other Supplies & Materials	Office Supplies, Postage, Printing, Professional Library, Non-Cap Equip		\$39,450		\$39,450
Other	Conferences Training Travel Dues & Subscriptions		\$9,570		\$9,570
	<b>TOTAL</b>		\$ 734,628		\$734,628.00

## Budget Narrative FY 05, Supports all goals

**Purchasing:** Purchasing is part of the Department of Fiscal Service (Chief Financial Officer) and provides the following services:

- Formal bids,
- Small purchases,
- Purchase Orders,
- Bid lists,
- Coordinates office furniture/equipment procurements, and
- Surplus equipment program.

The FY-2005 General Fund budget includes the proper FTE count and funding to execute the responsibilities listed above. The changes over the base-year of FY-2004 include:

- Adjustments to salaries to account for the FY-2005 COLA and changes in steps
- Increase in travel to reflect the increase in mileage reimbursement rate.

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
FTE Salaries & Wages	Staff members	1.0 FTE	\$57,080		\$66,580
	Overtime Part-time/seasonal		\$9,500		
Other Supplies & Materials	Office Supplies, Postage, Printing, Professional Library, Non-Cap Equip		\$3,700		\$3,700
Other	Conferences Training Travel Dues & Subscriptions		\$2,145		\$2,145
	<b>TOTAL</b>		\$72,425		\$72,425

# Budget Narrative

## FY 05, Supports all goals

**Information Technology Services:** This department provides system-wide direction and support for all information technology in both instructional and administrative areas. It is responsible for:

- Preparing an comprehensive Information Technology (IT) Plan,
- Acquisition and installation of computer systems, including peripherals,
- Acquisition and installation of telephone systems,
- Acquisition and installation of security systems, with the exception of fire and intrusion systems,
- Approval of non-centralized procurement of technology to ensure security and compatibility, and
- Maintenance and security control of all core programs/systems (e.g., payroll, student attendance/grades, and personnel).

The FY-2005 General Fund budget includes the proper FTE count and funding to execute the responsibilities listed above. The changes over the base-year of FY-2004 include:

- Adjustments to salaries to account for the FY-2005 COLA and changes in steps,
- Increase in life cycle replacement funding to comply with the BOE approved system standards for IT with regard to student/computer ratio and minimum system capabilities,
- Increase in travel to reflect the increase in mileage reimbursement rate, and
- Decrease in machine rentals

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
FTE Salaries & Wages	Staff members	7.0 FTE	\$ 445,234		\$ 445,234
	Substitute Sec./ Overtime/Leave		\$ 0		
Other Contracted Services	Implementation support/ Consultants/ Machine Rentals/ H/W S/W Apps and Maint		\$ 261,300		\$ 261,300
Other Supplies & Materials	Office Supplies, Professional Library		\$ 139,200		\$ 139,200
Other	Conferences/ Training/ Travel/ Dues & Subscriptions		\$ 20,790		\$ 20,790
	<b>TOTAL</b>		\$ 866,524		\$ 866,524

# Budget Narrative

## FY 05, Supports all goals

**Human Resources:** This department provides system-wide personnel resource planning and staffing. It is responsible for:

- Recruiting, interviewing, and selecting new employees,
- Maintaining personnel files and the associated performance evaluation/disciplinary systems,
- Ensuring all staff maintain the proper certification for their assignments,
- All fringe benefit programs with the exception of health care insurance,
- Maintaining the substitute finder system, and
- Negotiations of all labor contracts.

The FY-2005 General Fund budget includes the proper FTE count and funding to execute the responsibilities listed above. The changes over the base-year of FY-2004 include:

- Adjustments to salaries to account for the FY-2005 COLA and changes in steps,
- Increase in summer interns to assist in the Certification process to ensure this LEA meets the mandates for Highly Qualified Teachers,
- Increase in travel to reflect the increase in mileage reimbursement rate, and
- Decrease in machine rentals

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
FTE Salaries & Wages	Staff members	8.0 FTE	\$ 512,830		\$ 528,830
	Substitute Sec./ Overtime/Leave		\$ 16,000		
Other Contracted Services	Implementation support/ Consultants/ Machine Rentals/ H/W S/W Apps and Maint		\$ 77,363		\$ 77,363
Other Supplies & Materials	Office Supplies, Professional Library		\$ 38,050		\$ 38,050
Other	Conferences/ Training/ Travel/ Dues & Subscriptions		\$ 31,480		\$ 31,480
	<b>TOTAL</b>		\$ 675,723		\$ 675,723

# Budget Narrative FY 05, Supports all goals

**Instructional Administration and Supervision:** The Departments of Curriculum and Instruction and Academic Support provide the following services:

- Curriculum development
- Observation of teachers
- Staff development
- Local and state assessments coordination and data analysis
- Strategic planning and school improvement
- Grant administration
- Title 1 coordination
- Parent involvement activities
- Extra curricular and after school programs
- Maryland State Department of Education liaisons
- Instructional resources adoptions
- Special projects.

The FY-2005 General Fund budget includes the proper FTE count and funding to execute the responsibilities listed above. The changes over the base-year of FY-2004 include:

- Addition of one FTE
  - 1.0 Coordinator to address parent involvement needs
- Adjustments to salaries to account for the FY-2005 COLA and changes in steps
- Increase in travel to reflect the increase in mileage reimbursement rate.

Category/ Object	Line Item	Calculation	Amount	In-Kind	Total
FTE Salaries & Wages	Staff members	31.48 FTE	\$ 2,124,145		\$ 2,169,145
	Other: curriculum workshops, in-services, substitute secretary		\$ 45,000		
Other Contracted Services	Consultants, machine rental, equipment repair		\$ 24,769		\$ 24,769
Other Supplies & Materials	Office supplies, postage, printing, professional library, non-cap equipment		\$ 45,000		\$ 45,000
Other	Conferences, training, travel, dues, subscriptions		\$ 31,210		\$ 31,210
	<b>TOTAL</b>		\$ 2,270,124		\$ 2,270,124

**Pupil Services**

<b>Activity 1</b>	<b>2003-2004 Budget</b>		<b>2004-2005 Budget</b>		<b>2005-2006 Budget</b>		<b>2006-2007 Budget</b>		<b>2007-2008 Budget</b>	
Provide staff to support Goals 1, 2, 4 & 5	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
	G	\$794,125.00	G	\$ 845,969.00						
<input type="checkbox"/> Grant:										
<input checked="" type="checkbox"/> Local Fund	subtotal	\$794,125.00	subtotal	\$845,969.00	subtotal	\$	subtotal	\$	subtotal	\$
<b>Activity 2</b>										
<b>Activity 2</b>	<b>2003-2004 Budget</b>		<b>2004-2005 Budget</b>		<b>2005-2006 Budget</b>		<b>2006-2007 Budget</b>		<b>2007-2008 Budget</b>	
Provide materials and equipment to support Goals 1, 2, 4 & 5	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
	I	\$ 32,400.00	I	\$ 32,400.00						
<input type="checkbox"/> Grant:										
<input checked="" type="checkbox"/> Local Fund	subtotal	\$ 32,400.00	subtotal	\$ 32,400.00	subtotal	\$	subtotal	\$	subtotal	\$
<b>Activity 3</b>										
<b>Activity 3</b>	<b>2003-2004 Budget</b>		<b>2004-2005 Budget</b>		<b>2005-2006 Budget</b>		<b>2006-2007 Budget</b>		<b>2007-2008 Budget</b>	
Provide professional development to support Goals 1, 2, 4 & 5	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
	E	\$ 8,120.00	E	\$ 8,620.00						
	A	\$ 500.00	A	\$ 500.00						
<input type="checkbox"/> Grant:										
<input checked="" type="checkbox"/> Local Fund	subtotal	\$ 8,620.00	subtotal	\$ 9,120.00	subtotal		subtotal		subtotal	
<b>Activity 4</b>										
<b>Activity 4</b>	<b>2003-2004 Budget</b>		<b>2004-2005 Budget</b>		<b>2005-2006 Budget</b>		<b>2006-2007 Budget</b>		<b>2007-2008 Budget</b>	
Secure contracted services to support Goals 1, 2, 4 & 5	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
	J	\$ 5,390.00	J	\$ 7,073.00						
<input type="checkbox"/> Grant:										
<input checked="" type="checkbox"/> Local Fund	subtotal	\$ 5,390.00	subtotal	\$ 7,073.00	subtotal		subtotal		subtotal	
<b>Yearly Total</b>		\$840,535.00		\$894,562.00		\$				

### Student Personnel Services Budget Worksheet

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Director		\$ 101,366.00		\$ 101,366.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Supervisor		\$ 69,509.00		\$ 69,509.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Pupil Personnel Workers (6)		\$ 422,361.00		\$ 422,361.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Secretarial (4)		\$ 161,188.00		\$ 161,188.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Program Manager		\$ 53,272.00		\$ 53,272.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Workshop	5 people x \$100.00	\$ 500.00		\$ 500.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Hearing Officer		\$ 19,000.00		\$ 19,000.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Part-time clerical assistance	1626.8 hrs x \$10.45/hr	\$ 17,000.00		\$ 17,000.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Home Instruction Review	1 person x \$2,000.00	\$ 2,000.00		\$ 2,000.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Machine Rental		\$ 7,073.00		\$ 7,073.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Inservice Materials		\$ 1,000.00		\$ 1,000.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Office Supplies		\$ 8,000.00		\$ 8,000.00



### Student Personnel Services Budget Worksheet

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Postage		\$ 1,000.00		\$ 1,000.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Printing/Advertising/Forms		\$ 19,000.00		\$ 19,000.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Professional Library		\$ 500.00		\$ 500.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Non-Capitalized Furniture & Equipment		\$ 1,800.00		\$ 1,800.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Materials of Instruction – Programs		\$ 1,100.00		\$ 1,100.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Dues & Subscriptions		\$ 700.00		\$ 700.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Conferences		\$ 500.00		\$ 500.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Training		\$ 2,000.00		\$ 2,000.00
<input checked="" type="checkbox"/> Local <u>Student Personnel Services</u> <input type="checkbox"/> Grant	Travel		\$ 5,420.00		\$ 5,420.00
	<b>TOTAL</b>		\$ 894289.00		\$ 894,289.00

**Health Services**

<b>Activity 1</b>	2003-2004 Budget		2004-2005 Budget		2005-2006 Budget		2006-2007 Budget		2007-2008 Budget	
Provide staff to support Goals 1, 2, 4 & 5	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
	G	\$750,797.00	G	\$ 860,575.00		\$ X		\$ X		\$X
<input type="checkbox"/> Grant:										
<input checked="" type="checkbox"/> Local Fund	subtotal	\$750,797.00	subtotal	\$ 860,575.00	subtotal	\$	subtotal	\$	subtotal	\$
<b>Activity 2</b>										
<b>Activity 2</b>	2003-2004 Budget		2004-2005 Budget		2005-2006 Budget		2006-2007 Budget		2007-2008 Budget	
Provide materials and equipment to support Goals 1, 2, 4 & 5	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
	I	\$ 21,442.00	I	\$ 24,442.00		\$ X		\$ X		\$ X
<input type="checkbox"/> Grant:										
<input checked="" type="checkbox"/> Local Fund	subtotal	\$ 21,442.00	subtotal	\$ 24,442.00	subtotal	\$	subtotal	\$	subtotal	\$
<b>Activity 3</b>										
<b>Activity 3</b>	2003-2004 Budget		2004-2005 Budget		2005-2006 Budget		2006-2007 Budget		2007-2008 Budget	
Provide professional development to support Goals 1, 2, 4 & 5	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
	E	\$ 3,900.00	E	\$ 4,040.00		\$ X		\$ X		\$ X
	A	\$ 1,500.00		\$ 1,500.00		\$		\$		\$
<input type="checkbox"/> Grant:										
<input checked="" type="checkbox"/> Local Fund	subtotal	\$ 5,400.00	subtotal	\$ 5,540.00	subtotal	\$	subtotal	\$	subtotal	\$
<b>Activity 4</b>										
<b>Activity 4</b>	2003-2004 Budget		2004-2005 Budget		2005-2006 Budget		2006-2007 Budget		2007-2008 Budget	
Secure contracted services to support Goals 1, 2, 4 & 5	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount	Category	\$ Amount
	J	\$100,000.00	J	\$ 90,000.00		\$ X		\$ X		\$ X
<input type="checkbox"/> Grant:										
<input checked="" type="checkbox"/> Local Fund	subtotal	\$100,000.00	subtotal	\$ 90,000.00	subtotal	\$	subtotal	\$	subtotal	\$
<b>Yearly Total</b>										
		\$877,639.00		\$ 980,557.00		\$				

**Health Services Budget Worksheet**

<b>Category/Object</b>	<b>Line Item</b>	<b>Calculation</b>	<b>Amount</b>	<b>In-Kind</b>	<b>Total</b>
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Supervisor		\$ 70,850.00		\$ 70,850.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	LPN (4)		\$ 112,529.00		\$112,529.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	RN (15)		\$ 677,196.00		\$677,196.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Workshop		\$ 1,500.00.00		\$ 1,500.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Contracted Nurses		\$ 90,000.00		\$ 90,000.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	First Aid Supplies		\$ 8,500.00		\$ 8,500.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Inservice Programs		\$ 4,292.00		\$ 4,292.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Office Supplies		\$ 2,150.00		\$ 2,150.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Printing/Advertising/Forms		\$ 1,500.00		\$ 1,500.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Non-Capitalized Furniture & Equipment		\$ 5,000.00		\$ 8,000.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Conferences		\$ 2,500.00		\$ 2,500.00
<input checked="" type="checkbox"/> Local <u>Health Services</u> <input type="checkbox"/> Grant	Travel		\$ 1,540.00		\$ 1,540.00
	<b>TOTAL</b>				\$ 980,557.00

# ATTACHMENT 1 TOTAL REVENUE STATEMENT

## LOCAL SCHOOL SYSTEM: ST. MARY'S COUNTY FISCAL YEAR 2005

### (Current Expense Fund)

REVENUES		Original Approved Prior Year Budget	Final Prior Year Actual Revenue	Original Approved Current Year Budget
NOTE: Do not include revenue for School Construction Fund, Debt Service Fund, or Food Service Fund.				
<i>LOCAL APPROPRIATIONS</i>	<i>1.1.01.00</i>	\$ 56,101,439	\$ 56,214,697	\$ 58,900,000
<i>OTHER REVENUE*</i>	<i>1.1.05.00</i>	\$ 785,000	\$ 488,412	\$ 671,202
<b>STATE REVENUE</b>				
Foundation	1.1.20.01	\$ 42,592,349	\$ 42,592,349	\$ 45,473,504
Economically Disadvantaged (Comp Ed & EEEP)	1.1.20.02	\$ 5,301,049	\$ 5,301,049	\$ 6,620,374
Special Education**	1.1.20.07	\$ 3,165,638	\$ 3,165,353	\$ 3,952,848
LEP	1.1.20.24	\$ 256,687	\$ 256,687	\$ 284,937
Guaranteed Tax Base	1.1.20.25			
Transportation	1.1.20.39	\$ 4,028,399	\$ 4,028,399	\$ 4,228,945
Governor's Teacher Salary Challenge	1.1.20.56			
Other (specify)***Handicapped Tuition		\$ 930,990	\$ 806,717	\$ 878,320
<b>TOTAL STATE REVENUE</b>		\$ 56,275,112	\$ 56,150,554	\$ 61,438,928
<b>FEDERAL REVENUE</b>				
Title I-A – Local System Grants		\$ 2,252,369	\$ 1,428,538	\$ 2,061,099
Title I-A – School Improvement		\$ 149,294	\$ 131,463	\$ 107,077
Title I-B1 – Reading First				
Title I-B3 – Even Start				
Title I-C – Migrant Education				
Title I-D – Neglected and Delinquent				
Title I-F – Comprehensive School Reform				
Title II-A – Teacher Quality		\$ 749,530	\$ 604,192	\$ 754,119
Title II-D – Education Technology		\$ 54,551	\$ 8,223	\$ 55,737
Title III-A– Language Acquisition		\$ 31,708	\$ 22,933	\$ 26,636
Title IV-A– Safe & Drug-Free Schools		\$ 91,540	\$ 72,662	\$ 81,434
Title IV-B– 21 <sup>st</sup> Century Learning Centers		\$ 640,000	\$ 640,000	\$ 640,000
Title V –A – Innovative Education		\$ 70,606	\$ 41,998	\$ 54,704
Title VI-B2– Rural & Low-Income Schools Program				
Title VIII – Impact Aid		\$ 1,850,000	\$ 3,070,539	\$ 2,030,000
Homeless Children and Youth		\$ 24,200	\$ 23,000	\$ 24,200
IDEA – Special Education*****		\$ 2,620,652	\$ 2,459,634	\$ 2,993,871
Perkins Career and Technology Education		\$ 162,457	\$ 162,457	\$ 179,590
Other (specify)***				
<b>TOTAL FEDERAL REVENUE</b>	<b>1.1.30.00</b>	\$ 8,696,907	\$ 8,665,639	\$ 9,008,467
<b>OTHER RESOURCES/TRANSFERS****Trans MD/LEA</b>	<b>1.1.99.99</b>	\$ 35,000	\$ 21,858	\$ 14,800
<b>TOTAL REVENUE</b>		\$ 121,893,458	\$ 121,541,160	\$ 130,033,397
<b>PRIOR BALANCE AVAILABLE</b>	<b>1.1.40.00</b>	\$ 1,402,059	\$ 1,402,059	\$ 2,028,821
<b>TOTAL REVENUE, TRANSFERS AND FUND BALANCE</b>		\$ 123,295,517	\$ 122,943,219	\$ 132,062,218

\* Tuition, payments and fees, earnings on investments, rentals, gifts and other non-state, non-federal revenue sources.

\*\* Should include state revenues from formula funding as well as non-public placement funding.

\*\*\* Add lines as needed for all other fund sources in the Current Expense Fund.

\*\*\*\* Nonrevenue and transfers.

\*\*\*\*\* IDEA Part B: \$2,772,871, Discretionary \$36,166, Least Restrictive Environment-\$66,427; Part B Preschool-\$118,407.

**Revenues:**

Local Appropriation	\$56,215	\$58,900	\$2,685	4.8%
Other Local Revenue	488	671	183	37.5%
State Revenue	55,344	60,729	5,385	9.7%
Federal Revenue	8,666	8,906	240	2.8%
Other Resources/Transfers	22	15	-7	-31.8%
Prior Balance Available	1,402	2,029	627	44.7%
<b>Total Revenue</b>	<b>\$122,137</b>	<b>\$131,250</b>	<b>\$9,113</b>	<b>7.5%</b>

**Change in Expenditures:****Mandatory Increases**

Health Insurance	\$	1,920
Other Insurance	\$	223
Social	\$	338
Utilities	\$	270
Retire	\$	63
Bus	\$	458
Machine	\$	10
Salary	\$	3,322

**New & Continued Initiatives**

All-day K (salaries cover in FTE change)	\$	10
Small Learning Communities	\$	167
Increase in Tuition Assistance (Highly Qualified Teachers)	\$	13

**Additional Positions**

See FTE Change Sheet	\$	1,124
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**Revised Bridge to Excellence Strategies**

Reading - Reallocation of annual textbook budget	\$	228
11-month school-year Covered by Title I Grant	\$	125

**Redirected Funding/Budget Reductions**

Item	\$	-
Item	\$	-

**Other** (must not exceed 10% of Change in Total Revenue)

\$ 842

**Total****\$9,113**

Notes: Add lines as needed to describe major budgetary changes.

Please indicate if Prior Year Revenues are Estimated or Actual.

**TOTAL EXPENDITURE STATEMENT (Current Expense Fund)**

LOCAL SCHOOL SYSTEM: ST. MARY'S COUNTY FISCAL YEAR 2005

**TOTAL SUMMARY BY CATEGORY**

Category	Original Approved* Prior Year Budget	Final Prior Year Actual Expenditures	Original Approved Current Year Budget	FTE Staffing Current Year Budget
201 Administration	\$ 3,181,676	\$ 3,190,508	\$ 3,237,692	38.00
202 Mid-Level Administration	\$ 9,247,099	\$ 9,131,560	\$ 9,678,800	155.48
Office of the Principal Administration & Supervision				
203 Instructional Salaries	\$ 48,311,633	\$ 48,319,542	\$ 51,043,445	1014.80
204 Textbooks & Instructional Supplies	\$ 2,255,620	\$ 2,236,561	\$ 2,809,503	
205 Other Instructional Costs	\$ 363,707	\$ 431,348	\$ 413,395	
206 Special Education**	\$ 15,695,117	\$ 15,171,533	\$ 16,353,976	299.1
207 Student Personnel Services	\$ 840,535	\$ 851,681	\$ 894,289	13.00
208 Health Services	\$ 877,639	\$ 871,435	\$ 980,557	20.00
209 Student Transportation	\$ 8,525,988	\$ 8,598,129	\$ 9,334,910	21.50
210 Operation of Plant	\$ 8,436,883	\$ 8,548,625	\$ 9,052,947	144.00
211 Maintenance of Plant	\$ 2,609,730	\$ 2,626,583	\$ 2,778,383	39.20
212 Fixed Charges	\$ 17,916,849	\$ 16,059,531	\$ 20,574,650	
213 Food Service				
214 Community Services				
215 Capital Outlay	\$ 929,711	\$ 909,770	\$ 939,708	6.50
Undistributed Federal Funds				
<b>TOTAL EXPENDITURES/FTE</b>	\$119,192,187#	\$116,946,807#	\$128,092,255#	1,751.58

**\*NOTE: Does not reflect budget amendments approved by local jurisdictions during the fiscal year.**

**\*\* Include federal funds and federally funded positions in Budget (Original and Prior Year Budget AND Original Approved Current Year Budget) and FTE columns.**

**#NOTE: Does not include Grant Expenditures (Current Fund only) and Fund Balance while Total Revenue does**

**ATTACHMENT 3 TOTAL FULL-TIME EQUIVALENT STAFF STATEMENT**

**LOCAL SCHOOL SYSTEM: ST. MARY'S COUNTY FISCAL YEAR 2005**

<b>POSITION TYPE</b>	<b>Prior Year Budget</b>	<b>Current Year Budget</b>
<b>Superintendent, Deputy, Assoc. Asst.</b>	<b>2.00</b>	<b>2.00</b>
<b>Director, Coord., Superv., Specialist</b>	<b>39.68</b>	<b>39.08</b>
<b>Principal</b>	<b>25.00</b>	<b>25.00</b>
<b>Vice Principal</b>	<b>35.00</b>	<b>36.00</b>
<b>Teachers</b>	<b>981.10</b>	<b>995.60</b>
<b>Therapists</b>	<b>32.90</b>	<b>32.90</b>
<b>Guidance Counselor</b>	<b>38.00</b>	<b>38.00</b>
<b>Librarian</b>	<b>28.20</b>	<b>28.20</b>
<b>Psychologist</b>	<b>9.70</b>	<b>9.70</b>
<b>PPW/SSW</b>	<b>6.00</b>	<b>6.00</b>
<b>Nurse</b>	<b>20.00</b>	<b>21.00</b>
<b>Other Professional Staff</b>	<b>8.00</b>	<b>8.00</b>
<b>Secretaries and Clerks</b>	<b>104.50</b>	<b>108.50</b>
<b>Bus Drivers</b>	<b>8.00</b>	<b>8.00</b>
<b>Paraprofessionals</b>	<b>178.00</b>	<b>195.00</b>
<b>Other Staff</b>	<b>186.70</b>	<b>190.70</b>
<b>TOTAL FTE STAFF</b>	<b>1,710.68</b>	<b>1,751.58</b>

Rev.10/2002

**ATTACHMENT 4-A & B  
SCHOOL LEVEL "SPREADSHEET" BUDGET SUMMARY  
Fiscal Year 2004-2005**

Local School System: St. Mary's County Public Schools

**Enter the Amount of Funds Budgeted for Each School by ESEA Programs and Other Sources of Funding**

SCHOOL NAME In Rank Order by Poverty (High to Low ) After School Name Indicate: (SW) for T-I Schoolwide Schools (TAS) for Targeted Assistance T-I Schools	Poverty Percent Based on Free and Reduced Price Meals	Title I-A Grants to Local School Systems	Title I-D Delinquent and Youth At Risk of Dropping Out	Title II, Part A Teacher and Principal Training and Recruiting Fund	Title II-D Ed Tech Formula Grants	Title III-A English Language Acquisition	Title IV-A Safe and Drug Free Schools and Communities	Title V-A Innovative Programs	Title VI-B Rural and Low-Income Schools	Other Small Learning Communities	Other 21 <sup>st</sup> Century Grant	Total ESEA Funding by School
<b>ELEMENTARY*</b>												
George Washington Carver (SW)	67.00%	\$327,000.00	N/A	\$95,288.00	\$0	\$0	\$0	\$0	N/A	\$0	\$123,139.90	
Lexington Park (SW)	57.00%	\$360,100.00	N/A	\$55,270.00	\$0	\$0	\$0	\$0	N/A	\$0	\$123,139.90	
Green Holly	51.00%	\$312,000.00	N/A	\$57,767.00	\$0	\$0	\$0	\$0	N/A	\$0	\$123,139.90	
Ridge	37.00%	\$0	N/A	\$97,844.00	\$0	\$0	\$0	\$0	N/A	\$0	\$123,139.90	
Park Hall	35.00%	\$0	N/A	\$53,784.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Dynard	32.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
<b>School System Administration</b>		\$259,996.00										
<b>Systemwide Programs and School System Support to Schools</b>		\$763,503.00										
<b>Nonpublic Costs</b>		\$38,500.00										
<b>PAGE TOTAL</b>		<b>\$2,061,099.00</b>	<b>\$0</b>	<b>\$360,953.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$492,559.60</b>	<b>\$1,594,552.60</b>

\*As per W. Sallee (June 18, 2003), SMCPS can provide this ranking by grade level grouping as we have done in previous years.



**ATTACHMENT 4-A & B  
SCHOOL LEVEL "SPREADSHEET" BUDGET SUMMARY  
Fiscal Year 2004-2005**

Local School System: St. Mary's County Public Schools

**Enter the Amount of Funds Budgeted for Each School by ESEA Programs and Other Sources of Funding**

SCHOOL NAME In Rank Order by Poverty (High to Low ) After School Name Indicate: (SW) for T-I Schoolwide Schools (TAS) for Targeted Assistance T-I Schools	Poverty Percent Based on Free and Reduced Price Meals	Title I-A Grants to Local School Systems	Title I-D Delinquent and Youth At Risk of Dropping Out	Title II, Part A Teacher and Principal Training and Recruiting Fund	Title II-D Ed Tech Formula Grants	Title III-A English Language Acquisition	Title IV-A Safe and Drug Free Schools and Communities	Title V-A Innovative Programs	Title VI-B Rural and Low-Income Schools	Other Small Learning Communities	Other 21 <sup>st</sup> Century Grant	Total ESEA Funding by School
Greenview Knolls	26.00%	\$0	N/A	\$48,379.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Benjamin Banneker	19.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Leonardtown	19.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Oakville	19.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Piney Point	18.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
White Marsh	12.00%	\$0	N/A	\$48,854.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Hollywood	11.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
<b>School System Administration</b>												
<b>Systemwide Programs and School System Support to Schools</b>												
<b>Nonpublic Costs</b>												
<b>PAGE TOTAL</b>		<b>\$0</b>	<b>\$0</b>	<b>\$102,233.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**ATTACHMENT 4-A & B  
SCHOOL LEVEL "SPREADSHEET" BUDGET SUMMARY  
Fiscal Year 2004-2005**

Local School System: St. Mary's County Public Schools

**Enter the Amount of Funds Budgeted for Each School by ESEA Programs and Other Sources of Funding**

SCHOOL NAME In Rank Order by Poverty (High to Low ) After School Name Indicate: (SW) for T-I Schoolwide Schools (TAS) for Targeted Assistance T-I Schools	Poverty Percent Based on Free and Reduced Price Meals	Title I-A Grants to Local School Systems	Title I-D Delinquent and Youth At Risk of Dropping Out	Title II, Part A Teacher and Principal Training and Recruiting Fund	Title II-D Ed Tech Formula Grants	Title III-A English Language Acquisition	Title IV-A Safe and Drug Free Schools and Communities	Title V-A Innovative Programs	Title VI-B Rural and Low-Income Schools	Other Small Learning Communities	Other 21 <sup>st</sup> Century Grant	Total ESEA Funding by School
Lettie Marshall Dent	11.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Town Creek	11.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Mechanicsville	10.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
<b>MIDDLE*</b>												
Spring Ridge	36.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$123,139.90	
Esperanza	19.00%	\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
Leonardtown	14.00%	\$0	N/A	\$30,303.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
<b>School System Administration</b>												
<b>Systemwide Programs and School System Support to Schools</b>												
<b>Nonpublic Costs</b>												
<b>PAGE TOTAL</b>		<b>\$0</b>	<b>\$0</b>	<b>\$35,303.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$123,139.9</b>	

**ATTACHMENT 4-A & B  
SCHOOL LEVEL "SPREADSHEET" BUDGET SUMMARY  
Fiscal Year 2004-2005**

Local School System: St. Mary's County Public Schools

**Enter the Amount of Funds Budgeted for Each School by ESEA Programs and Other Sources of Funding**

SCHOOL NAME In Rank Order by Poverty (High to Low ) After School Name Indicate: (SW) for T-I Schoolwide Schools (TAS) for Targeted Assistance T-I Schools	Poverty Percent Based on Free and Reduced Price Meals	Title I-A Grants to Local School Systems	Title I-D Delinquent and Youth At Risk of Dropping Out	Title II, Part A Teacher and Principal Training and Recruiting Fund	Title II-D Ed Tech Formula Grants	Title III-A English Language Acquisition	Title IV-A Safe and Drug Free Schools and Communities	Title V-A Innovative Programs	Title VI-B Rural and Low-Income Schools	Other Small Learning Communities	Other 21 <sup>st</sup> Century Grant	Total ESEA Funding by School
Margaret Brent	14.0%	\$0	N/A	\$1,000	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
<b>HIGH*</b>												
Great Mills	22.00%	\$0	N/A	\$1,000	\$0	\$0	\$0	\$0	N/A	\$183,196.00	\$0	
Leonardtown	12.00%	\$0	N/A	\$1,000	\$0	\$0	\$0	\$0	N/A	\$163,965.00	\$0	
Chopticon	8.00%	\$0	N/A	\$1,000	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
<b>ALTERNATIVE*</b>												
Dr. James A. Forrest Career & Technology Center		\$0	N/A	\$1,000	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
<b>School System Administration</b>												
<b>Systemwide Programs and School System Support to Schools</b>												
<b>Nonpublic Costs</b>												
<b>PAGE TOTAL</b>		<b>\$0</b>	<b>\$0</b>	<b>\$5,000.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$347,161.00</b>	<b>\$0</b>	

**ATTACHMENT 4-A & B  
SCHOOL LEVEL "SPREADSHEET" BUDGET SUMMARY  
Fiscal Year 2004-2005**

Local School System: St. Mary's County Public Schools

**Enter the Amount of Funds Budgeted for Each School by ESEA Programs and Other Sources of Funding**

SCHOOL NAME In Rank Order by Poverty (High to Low ) After School Name Indicate: (SW) for T-I Schoolwide Schools (TAS) for Targeted Assistance T-I Schools	Poverty Percent Based on Free and Reduced Price Meals	Title I-A Grants to Local School Systems	Title I-D Delinquent and Youth At Risk of Dropping Out	Title II, Part A Teacher and Principal Training and Recruiting Fund	Title II-D Ed Tech Formula Grants	Title III-A English Language Acquisition	Title IV-A Safe and Drug Free Schools and Communities	Title V-A Innovative Programs	Title VI-B Rural and Low-Income Schools	Other Small Learning Communities	Other 21 <sup>st</sup> Century Grant	Total ESEA Funding by School
Alternative Learning Center		\$0	N/A	\$1,000.00	\$0	\$0	\$0	\$0	N/A	\$0	\$0	
<b>School System Administration</b>			N/A	\$20,611.00	\$1,523.00	\$709.00	\$1,597.00	\$1,495.00	N/A	\$6,943.00	\$17,492.00	
<b>Systemwide Programs and School System Support to Schools</b>				\$201,501.00	\$43,873.00	\$24,360.50	\$83,714.00	\$42,814.00		\$0	\$6,808.50	
<b>Nonpublic Costs</b>				\$27,518.00	\$10,341.00	\$877.50	\$15,001.00	\$10,395.00		\$0	\$0	
<b>PAGE TOTAL</b>		\$0	\$0	\$250,630.00	\$55,737.00	\$25,947.00	\$100,312.00	\$54,704.00	\$0	\$6,943.00	\$24,300.50	
<b>CUMULATIVE TOTAL</b>		<b>\$2,061,099.00</b>	<b>\$0</b>	<b>\$754,119.00</b>	<b>\$55,737.00</b>	<b>\$25,947.00</b>	<b>\$100,312.00</b>	<b>\$54,704.00</b>	<b>\$0</b>	<b>\$354,104.00</b>	<b>\$640,000.00</b>	

<b>ATTACHMENT 5-A</b> <b>TRANSFERABILITY OF ESEA FUNDS [Section 6123(b)]</b> <b>Fiscal Year 2005</b>	<b>Local School System: <u>St. Mary's County Public Schools</u></b>
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Local school systems may transfer ESEA funds by completing this page as part of the Bridge to Excellence Master Plan Annual Update submission, or at a later date as part of the Annual Update will see percent of the funds allocated to it by 30 percent if the school system is in school improvement. In transferring funds, the school system must: (1) deposit funds in the original fund; (2) show as expenditure – line item transfer from one fund to another, and (3) reflect amounts transferred on expenditure reports.

**St. Mary's County Public Schools does not use this option at this time.**

**50% limitation for local school systems not identified for school improvement or corrective action. 30% limitation for districts identified for school improvement. A school system identified for corrective action may not use the fund transfer option.**

Funds Available for Transfer	Total FY 2005 Allocation	\$ Amount to be transferred <u>out of each program</u>	\$ Amount to be transferred into each of the following programs				
			Title I-A	Title II-A	Title II-D	Title IV-A	Title V-A
Title II-A Teacher Quality							
Title II-D Ed Tech							
Title IV-D Safe and Drug Free Schools & Communities							
Title V-A Innovative Programs							

<sup>1</sup> A school system that is in school improvement may only use funds for school improvement activities under sections 1003 and 1116 (c) of ESEA.

**ATTACHMENT 5-B  
CONSOLIDATION OF ESEA FUNDS FOR LOCAL  
ADMINISTRATION [Section 9203]  
Fiscal Year 2005**

Local School System: St. Mary's County Public Schools

Section 9203 of ESEA allows a local school system, with approval of MSDE, to consolidate ESEA administrative funds. In consolidating administrative funds, (a) use any other funds for administrative purposes, and (b) use any other funds for administrative purposes. A school system may use the consolidated administrative funds for administrative purposes and for uses at the school district and school levels for such activities.

**St. Mary's County Public Schools does not use this option at this time.**

- The coordination of the ESEA programs with other federal and non-federal programs;
- The establishment and operation of peer-review activities under *No Child Left Behind*;
- The dissemination of information regarding model programs and practices;
- Technical assistance under any ESEA program;
- Training personnel engaged in audit and other monitoring activities;
- Consultation with parents, teachers, administrative personnel, and nonpublic school officials; and
- Local activities to administer and carry out the consolidation of administrative funds.

A school system that consolidates administrative funds shall not be required to keep separate records, by individual program, to account for costs relating to the administration of the programs included in the consolidation.

**If the school system plans to consolidate ESEA administrative funds, indicate below the ESEA programs and amounts that the school system will consolidate for local administration. Provide a detailed description of how the consolidated funds will be used.**

Title I-A (Reasonable and Necessary)	Title II-A (Reasonable and Necessary)	Title II-D (Reasonable and Necessary)	Title III-A (Limit: 2 Percent)	Title IV-A (Limit: 2 Percent)	Title V (Reasonable and Necessary)	Total ESEA Consolidation (Reasonable and Necessary)
\$	\$	\$	\$	\$	\$	\$

**ATTACHMENT 6-A  
NONPUBLIC SCHOOL INFORMATION  
FOR ESEA PROGRAMS  
Fiscal Year 2005**

Local School System : St. Mary's County Public Schools

Enter the complete information for each **participating** nonpublic school, including mailing address. Use the optional "Comments" area to provide additional information about ESEA services to nonpublic school students, teachers, and other school personnel. For example, if Title I services are provided through home tutoring services or by a third party contractor, please indicate that information under "Comments." **NOTE: Complete Attachment 6-A for Title I-A, Title II-A, Title II-Ed Tech, and Title III services. Complete Attachment 6-B for Title IV-A and Title V-A services. Use separate pages as necessary.**

NONPUBLIC SCHOOL NAME AND ADDRESS	Number of Nonpublic School Participants (Students, Teachers, and Other School Personnel)								
	Title I-A			Title II-A	Title II-D Ed Tech		Title III-A		
	Number Nonpublic T-I Students Served AT	Students READING/LAN G. ARTS	Students Mathematics	Staff	Students	Staff	Students	Staff	
The King's Christian Academy 46855 South Shangri-La Drive Lexington Park, MD 20653	Private School	11	11	11	20	252	20		
	Public School								
	Neutral Site								
Little Flower School 20410 Point Lookout Road Great Mills, MD 20634	Private School	14	14	14	20	237	20	1	1
	Public School								
	Neutral Site								
St. Michael's School 16560 Three Notch Road Ridge, MD 20680	Private School	5	5	5	12	160	12		
	Public School								
	Neutral Site								

**ATTACHMENT 6-A**  
**NONPUBLIC SCHOOL INFORMATION FOR**  
**ESEA PROGRAMS**  
 Fiscal Year 2005

**Local School System : St. Mary's County Public Schools**

NONPUBLIC SCHOOL NAME AND ADDRESS	Number of Nonpublic School Participants (Students, Teachers, and Other School Personnel)								
	Title I-A				Title II-A	Title II-D Ed Tech		Title III-A	
	Number Nonpublic T-I Students Served AT	Students <u>READING/LAN</u> <u>G. ARTS</u>	Students Mathematics	Staff	Students	Staff	Students	Staff	
St. John's School P.O. Box 69 Hollywood, MD 20636				16	205	16			
Father Andrew White School P. O. Box 1756 Leonardtown, MD 20650				20	284	20			
St. Mary's Ryken 22600 Camp Calvert Road Leonardtown, MD 20650				51	642	51			
Holy Angels-Sacred Heart School 21335 Coltons Point Road Avenue, MD 20609				12	96	12			
Leonard Hall Jr. Naval Academy P.O. Box 507 Leonardtown, MD 20650				10	90	10			
Mother Catherine Spalding School 38833 Chaptico Road Helen, MD 20635				20	180	20			
Starmaker Learning Center 23443 Cottonwood Parkway California, MD 20619				4	90	4			



ATTACHMENT 6-B  
**NONPUBLIC SCHOOL INFORMATION FOR  
ESEA PROGRAMS**  
Fiscal Year 2005

Local School System : St. Mary's County Public Schools

NONPUBLIC SCHOOL NAME AND ADDRESS	Number of Nonpublic School Participants (Students, Teachers, and Other School Personnel)				
	Title IV-A		Title V-A		Comments (Optional)
	Students	Staff	Students	Staff	
The King's Christian Academy 46855 South Shangri-La Drive Lexington Park, MD 20653	252	20	252	20	
Little Flower School P.O. Box 257 Great Mills, MD 20634	237	20	237	20	
St. Michael's School P.O. Box 259 Ridge, MD 20680	160	12	160	12	
St. John's School P.O. Box 69 Hollywood, MD 20636	205	16	205	16	
Father Andrew White School P. O. Box 1756 Leonardtown, MD 20650	284	20	284	20	
St. Mary's Ryken 22600 Camp Calvert Road Leonardtown, MD 20650	642	51	642	51	
Holy Angels-Sacred Heart School 21335 Coltons Point Road Avenue, MD 20609	96	12	96	12	
Leonard Hall Jr. Naval Academy P.O. Box 507 Leonardtown, MD 20650	90	10	90	10	
Mother Catherine Spalding School 38833 Chaptico Road Helen, MD 20635	180	20	180	20	
Starmaker Learning Center 23443 Cottonwood Parkway California, MD 20619	90	4	90	4	



DR. PATRICIA M. RICHARDSON  
Superintendent of Schools

## St. Mary's County Public Schools

Department of Academic Support  
P.O. Box 641  
23160 Moakley Street  
Leonardtown, Maryland 20650  
301-475-5511, ext. 134  
301-475-4238 - fax

Deanna M. Nored  
Director

To: Non-public School Principals

From: Marilyn Beach, Supervisor of Special Education  
Carol Poe, Supervisor of Instruction/Title I

Date: June 24, 2004

Re: ***Annual Planning Meeting for Federally Funded Grants***

The annual planning meeting for the St. Mary's County Title 1, Title II, Title III, Title VI, and Special Education Programs has been scheduled for:

**July 21, 2004  
9:00– 10:30 a.m.**

**Building 1 Upstairs Conference Room  
St. Mary's County Public Schools  
23160 Moakley Street  
Leonardtown, Maryland 20650**

The purpose of this meeting is to obtain non-public school and community input into these programs. You are invited to attend this meeting in order to help plan for the 2004-2005 school year.

If you have any questions or if you are unable to attend but would like to submit input concerning the grants, please call Ms. Marilyn Beach at 301-475-5511, extension 212, or Ms. Carol Poe at 301-475-5511, extension 140, or send your comments to Carol Poe at the Department of Academic Support by July 16 2004.

Thank you.

cc: Dr. Fulton  
Mr. Maher  
Division of Instruction Directors  
Ms. Juhl  
Ms. Rivers  
Ms. Martin



## St. Mary's County Public Schools

Department of Academic Support  
P.O. Box 641  
23160 Monkley Street  
Leonardtown, Maryland 20650  
301-475-5511, ext. 133  
301-475-4238 - fax

Mrs. Deanna M. Nored  
Director

### ***Annual Planning Meeting for Federally Funded Programs***

July 21, 2004  
9:00 a.m. – 10:30 a.m.  
Building 1, Upstairs Conference Room

#### **Agenda**

- Welcome and Introductions      Carol Poe  
Supervisor of Instruction/Title I
- Title I      Carol Poe  
Supervisor of Instruction/Title I
- Title II, Part A      Linda Dudderar, Director  
Department of Elementary Curriculum  
and Instruction
- Title II, Part D/Title V      Paula Juhl, Supervisor of Instruction  
Library Media
- Title III/LEP      Sylvia Rivers, Supervisor of Instruction  
English/Foreign Language/ESOL
- Safe & Drug-Free Schools      Kathleen Lyon, Director  
Department of Pupil Services
- Special Education      Marilyn Beach, Supervisor of Special  
Education

**Meeting for Federally Funded Grants  
Non-Public Schools**

Date: July 21, 2004

Representative	School	Address	Phone	E-Mail
Paula J. Ford	DCI		475-5511	prjuld@smeps.org
Sylvia F. Rivers	DCI		475-5511 x118	sfrivers@smcps.org
Meredith Lewis	DCI	Representing Katherine Lyon	475-5511	
Donna Akhmed	Starmakers		863-7740	STARMAKERS@CALO.COM
Becky Sanson	St. Mary's Kyrion		737-4505	bratter@qyo.com
Regina Johnson	St. Michael's		301-872-5454	beyselr@advischool.org
Linda Maloney	St. Peter's		301-475-7795	maloneyl@advischool.org
Leticia Smith	St. John's		301-475-7795	frank@advischool.org
Rosemary	Royal Service		301-475-2142	smith.p@advischool.org
Alvonne Wimmer	Forward High School Academy		301-475-5511	alvonne@hzoom.net
Jeff Mahr	DAS - SMCS		301-475-8029	
Linda Dudderar	DCI		301-475-5511 x108	jamahe@smcps.org
Carol Rae	DAS - Title I		301-475-5511 x140	ljdudderar@smcps.org
Marilyn Beach	Dist of Ave. Bus.		301-475-5511 x212	cmbeach@smcps.org