



## Attachment 12

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### *Title V, Part A*

### Innovative Programs

**ATTACHMENT 12 TITLE V, PART A  
INNOVATIVE PROGRAMS**

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<b>Local School System:</b> <u>St. Mary's County Public Schools</u> <b>Fiscal Year</b> <u>2005</u> <b>Title V Coordinator:</b> <u>Paula R. Juhl</u> <b>Telephone:</b> <u>301-475-5511, ext. 117</u> <b>E-mail:</b> <u>prjuhl@smcps.org</u>
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**A. ALLOWABLE ACTIVITIES [Section 5131]:** For all allowable activities that will be implemented, (a) provide a brief description of services, (b) timelines or target dates, (c) the specific goals, objectives, and/or strategies detailed in the 5-year comprehensive Bridge to Excellence Master Plan, and (d) the amount of funding for services to public and nonpublic students and teachers. *Use separate pages as necessary for descriptions.*

1. Projects and Activities to Promote Education Reform and School Improvement			
Allowable Activities	Brief Description of Specific Services, Timelines or Target Dates, and Specific Goals, Objectives, and Strategies Detailed in the 5-year Comprehensive Bridge to Excellence Master Plan, and Any Revisions to the Plan As Part of This Annual Update, Including Page Numbers	Public School Costs	Nonpublic Costs
1.1 Promising education reform projects, including magnet schools [section 5131 (a)(4)].			
1.2 School improvement programs or activities under sections 1116 and 1117 of the ESEA [section 5131 (a)(9)].			
1.3 Programs to establish smaller learning communities [section 5131(a)(19)]. (For further guidance, see USDE's guidance on the Smaller Learning Communities (SLC) program).			
1.4 Activities that encourage and expand improvement throughout the area served by the local school system that are designed to advance student academic achievement [section 5131(a)(20)].			
1.5 Programs and activities that expand learning opportunities through best-practice models designed to improve classroom learning and teaching [section 5131(a)(22)].			
1.6 Programs that employ research-based cognitive and perceptual development approaches and rely on diagnostic-prescriptive models to improve student's learning of academic content at the preschool, elementary, and secondary levels [section 5131(a)(26)].			

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INNOVATIVE PROGRAMS**

<b>Local School System:</b> <u>St. Mary's County Public Schools</u>	<b>Fiscal Year 2005</b>
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**A. ALLOWABLE ACTIVITIES [Section 5131], Continued.**

<b>2. Projects and Activities to Promote Teacher Quality, Professional Development, and Class-Size Reduction</b>			
<b>Allowable Activities</b>	<b>Brief Description of Specific Services, Timelines or Target Dates, and Specific Goals, Objectives, and Strategies Detailed in the 5-year Comprehensive Bridge to Excellence Master Plan, and Any Revisions to the Plan As Part of This Annual Update, Including Page Numbers</b>	<b>Public School Costs</b>	<b>Nonpublic Costs</b>
2.1 Supplemental educational services, as defined in Section 1116(e) of the ESEA [section 5131(a)(27)]. (For further guidance, see final regulations for the Title I, Part A program.)			
2.2 Programs to recruit, train, and hire highly qualified teachers to reduce class size, especially in the early grades, and professional development activities carried out in accordance with Title II of the ESEA, that give teachers, principals, and administrators the knowledge and skills to provide students with the opportunity to meet challenging State or local academic content standards and student achievement standards [section 5131(a)(1)]. (For further guidance, see USDE's guidelines on the Title II, Part A program, December 20, 2002).			
<b>3. Projects and Activities to Promote Parental Options</b>			
3.1 The planning, design, and initial implementation of charter schools as described in Part B of Title V of the ESEA [section 5131(a)(8)].			X
3.2 Activities to promote, implement, or expand public school choice [section 5131(a)(12)].			
3.3 School safety programs, including programs to implement the unsafe school choice policy in Section 9532 of the ESEA, and that may include payment of reasonable transportation costs and tuition costs for students who transfer to a different school under the policy [section 5131(a)(25)].			
3.4 Programs to provide same-gender schools and classrooms (consistent with applicable law and USDE guidelines for same gender schools and classrooms) [section 5131(a)(23)].			

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INNOVATIVE PROGRAMS**

<b>Local School System:</b> <u>St. Mary's County Public Schools</u>	<b>Fiscal Year 2005</b>
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**A. ALLOWABLE ACTIVITIES [Section 5131], Continued.**

<b>4. Projects and Activities to Promote the Use of Technology and Educational Materials</b>			
<b>Allowable Activities</b>	<b>Brief Description of Specific Services, Timelines or Target Dates, and Specific Goals, Objectives, and Strategies Detailed in the 5-year Comprehensive Bridge to Excellence Master Plan, and Any Revisions to the Plan As Part of This Annual Update, Including Page Numbers</b>	<b>Public School Costs</b>	<b>Nonpublic Costs</b>
3.1 Technology activities related to the implementation of school-based reform programs, including professional development to assist teachers and other school personnel (including school library media personnel) regarding how to use technology effectively in the classroom and the school library media centers involved [section 5131(a)(2)].	Professional development for media specialists and/or Instructional Resource Teachers designed to strengthen their technology skills and their ability to help teachers integrate technology in the curriculum. Also to extend media hours in pilot schools.  3.5.1	\$17,056	\$4,264
3.2 Programs for the development or acquisition and use of instructional and educational material, including library services and educational materials (including media materials), academic assessments, reference materials, computer software and hardware for instructional use, and other curricular materials that are tied to high academic standards, that will be used to improve student achievement, and that are part of an overall education reform program [section 5131(a)(3)].	To continue to acquire resources for media centers and/or classrooms that will help with the integration of effective technology applications into the curriculum. Also to continue media center acquisitions to strengthen areas of need given reform priorities – literacy, mathematics, and science.  1.23.1	\$14,113	\$3,528
<b>5. Projects and Activities to Promote Literacy, Early Childhood Education, and Adult Education</b>			
5.1 Programs to improve the literacy skills of adults, especially the parents of children served by the local school system, including adult education and family literacy programs [section 5131(a)(6)].			
5.2 Activities to promote consumer, economic, and personal finance education, such as disseminating information on and encouraging use of the best practices for teaching the basic principles of economics and promoting the concept of achieving financial literacy through the teaching of financial management skills (including the basic principles involved with earning, spending, saving, and investing) [section 5131(a)(11)].			
5.3 Activities to establish or enhance prekindergarten programs for children [section 5131(a)(16)].			

**ATTACHMENT 12 TITLE V, PART A  
INNOVATIVE PROGRAMS**

<b>Local School System: <u>St. Mary's County Public Schools</u></b>	<b>Fiscal Year 2005</b>
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**A. ALLOWABLE ACTIVITIES [Section 5131], Continued.**

<b>6. Projects and Activities for Students with Special Needs</b>			
Allowable Activities	Brief Description of Specific Services, Timelines or Target Dates, and Specific Goals, Objectives, and Strategies Detailed in the 5-year Comprehensive Bridge to Excellence Master Plan, and Any Revisions to the Plan As Part of This Annual Update, Including Page Numbers	Public School Costs	Nonpublic Costs
6.1 Programs to improve the academic achievement of educationally disadvantaged elementary and secondary school students, including activities to prevent students from dropping out of school [section 5131(a)(5)].	This funding will support the students at the ALC by providing materials and incentives for attendance, behavior, and academic success. It will also support training for ALC and pupil services staff to enhance student success in these areas. Finally, it will support the Instructional Consultation Team model with funding for substitutes. 5.2.1	\$4,036  \$1,000  \$900	
6.2 Programs to provide for the educational needs of gifted and talented children [section 5131(a)(7)].			
6.3 Alternative educational programs for students who have been expelled or suspended from their regular educational setting, including programs to assist students to reenter the regular educational setting upon return from treatment or alternative programs [section 5131(a)(15)].			
6.4 Academic intervention programs that are operated jointly with community-based organizations and that support academic enrichment, and counseling programs conducted during the school day (including during extended school day or extended school year programs), for students most at risk of not meeting challenging State academic achievement standards or not completing secondary school [section 5131(a)(17)].			
<b>7. Projects or Activities to Promote Community Service and Community Involvement</b>			
7.1 Community service programs that use qualified school personnel to train and mobilize young people to measurably strengthen their communities through nonviolence, responsibility, compassion, respect, and moral courage [section 5131(a)(10)].			
7.2 Initiatives to generate, maintain, and strengthen parental and community involvement [section 5131(a)(21)].	This funding will support Project Attend, a program that involves parents and community agencies in improving student attendance. Funds	\$1,000 \$2,000	

	<p>will support this project by providing materials (\$1,000) and incentives for students in the four middle schools involved in the project (\$2,000). Funds will also support a media campaign relative to attendance. This includes radio advertising relative to attendance (\$2,000).</p> <p>This funding will also support materials for a Health Fair at the high school level, two schools per year (\$1,000).</p> <p>The parent and community involvement section will also support the Evening Counseling Center by providing funds that will begin building a parent lending library (\$1,000).</p> <p>4.3.1 5.1.1 5.2.1</p>	<p>\$1,995</p> <p>\$1,000</p> <p>\$1,000</p>	
7.3 Service learning activities [section 5131(a)(24)].			

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INNOVATIVE PROGRAMS**

<b>Local School System:</b> <u>St. Mary's County Public Schools</u>	<b>Fiscal Year 2005</b>
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**A. ALLOWABLE ACTIVITIES [Section 5131], Continued.**

<b>8. Projects and Activities to Promote Health Services</b>			
Allowable Activities	Brief Description of Specific Services, Timelines or Target Dates, and Specific Goals, Objectives, and Strategies Detailed in the 5-year comprehensive Bridge to Excellence Master Plan, With Reference to Page Numbers	Public School Costs	Nonpublic Costs
8.1 Programs to hire and support school nurses [section 5131(a)(13)].			
8.2 Expansion and improvement of school-based mental health services, including early identification of drug use and violence, assessment, and direct individual or group counseling services provided by qualified school-based mental health services personnel [section 5131(a)(14)]			
8.3 Programs for cardiopulmonary resuscitation (CPR) training in schools [section 5131(a)(18)].			
<b>TOTAL FUNDING AMOUNTS</b>		\$44,100	\$7,792
<b>Fixed</b>		\$1,317	
<b>Indirect</b>		\$1,495	

**B. ANNUAL EVALUATION OF TITLE V-A PROGRAM ACTIVITIES:** The local school system must annually evaluate its Title V-A programs and submit the evaluation to MSDE annually by August 15 as part of the annual update to the *Bridge to Excellence Master Plan*.

## **Annual Evaluation of Title V, Part A 2003-2005**

Staff development opportunities were provided for the media specialists/instructional resource teachers concentrating on helping teachers integrate technology into the curriculum, including mapping the social studies state curriculum correlated with the counties media curriculum. Teachers were then able to go back to their schools to help their colleagues and in turn transfer academic achievement to their students. Nonpublic school personnel are invited to attend the training sessions.

Media specialists/instructional resource teachers were also able to attend workshops dealing with integrating technology into the curriculum and workshops pertaining to their area of expertise. Those attending workshops are expected to relay this information to their colleagues for use in their classrooms.

Money was allocated to the 23 public schools and 10 nonpublic schools for the media specialists to assess the needs of their schools in order to strengthen areas of literacy, math, and science. This affects approximately 15,500 public school students and approximately 3,000 nonpublic school students.

Schools were asked to keep their media centers open for extended hours. One of our public elementary schools piloted the program. Parents and students were invited to use the media center after school closed for the day. This affected the parents of 550 students. More schools are anticipating doing this for the 2004-05 school years.

Money was allocated to support attendance and avoid drop-outs and to strengthen parent and community involvement initiatives. The attendance rate for grades 9-12 for year 2002 was 90.2% and for 2003 it was 89.8%. The graduation rate rose from 85.35% in 2002 to 87.19% in 2003.

The services and resources provided by this grant had a positive effect on the academic achievement of our students. For example, ten St. Mary's County Public Schools received monetary awards for their students' performance on the 2003 MSA and for improvements among subgroups from the 2002 MSPAP to the 2003 MSA.

The 2004 performance results showed marked improvement for the St. Mary's County Public Schools. Student performance on the reading assessment improved for all grades reported and mathematics performance increased in grades 3 and 5. All of the reading and mathematics scores exceeded state averages.



**ATTACHMENT 12 TITLE V, PART A  
INNOVATIVE PROGRAMS**

<b>Local School System: <u>St. Mary's County Public Schools</u> Fiscal Year 2005</b>
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**C. ANNUAL CERTIFICATION OF EQUITABLE SERVICES TO STUDENTS IN PRIVATE (NONPUBLIC) SCHOOLS [Section 5142]**

1. Participating Private Schools and Services: **See Attachment 6B**
2. Describe the school system's process for providing equitable participation to students in private schools:

**Each year a written invitation is extended to representatives from the nonpublic schools to attend a meeting of all non-public schools interested in participating in the services and programs provided by Title V, Part A grant. During this meeting an overview of the proposed program is provided so that participants may confirm their involvement. Furthermore, requests for additional support are discussed in response to identified needs. Details of these programs are also then provided to the non-public schools through written communication and additionally through e-mail communication. Equitable participation is provided on the expressed need of the individual schools. No differences exist in the services provided the non-public schools except in circumstances when the non-public schools chose not to participate in programs developed by the public schools system or when regulation prevents equity such as in the reimbursement of substitute teacher pay to enable teachers to attend county in-services.**

**D. BUDGET INFORMATION AND NARRATIVE**

1. Provide a detailed budget on the *MSDE Proposed Title V-A Budget Form*. The Proposed Budget must reflect how the funds will be spent, organized according to the budget objectives, and correlated to the activities and costs detailed in *Part A, Allowable Activities*. MSDE budget forms are available in Excel Format through the local finance officer or at the *MSDE Bridge to Excellence Master Plan Web Site* at [www.marylandpublicschools.org](http://www.marylandpublicschools.org).
2. Provide a detailed budget narrative using the attached "Guidance for Completion of the Budget Narrative for Individual Grants." The accompanying budget narrative should: (a) detail how the school system will use Title V-A funds to pay only reasonable and necessary direct administrative costs associated with the operation of the Title V-A program. These costs may include the costs of "systematic consultation" with parents, teachers, and administrative personnel and the costs associated with the provision of services for private school children and (b) demonstrate the extent to which the budget is both reasonable and cost-effective.

**Title V, Part A  
Budget Narrative  
2004-2005**

We will provide professional development for media specialists/Instructional Resource Teachers (public and nonpublic) designed to strengthen their technology skills and their ability to help teachers integrate technology in the curriculum. We budgeted for 28 substitutes for 4 days (\$6,720), 28 substitutes for 5 days (\$4,200) and 90 substitutes for 1 day (\$5,400) so that we can provide year long training. Also we want to extend media hours in pilot schools so students and families can use the media center after hours. We will send 10 participants to MEMO (\$1,550), 4 participants to MAG (\$620), and 10 participants to BER workshops (\$1,690), and 14 participants for hotel fees at double occupancy (\$1,140). The professional development activities will be coordinated throughout the school year by the Supervisor of Library Media and the Technology Specialist while consulting with the media specialists as to their needs. Participants will be attending workshops/conferences as they occur.

We will purchase instructional materials for public and nonpublic schools including software and hardware to connect to the VSC. We will continue to acquire resources for media centers and/or classrooms that will help with the integration of effective technology applications into the curriculum. We also want to continue media center acquisitions to strengthen areas of need given reform priorities – literacy, mathematics, and science. We have allocated \$17,641 for this purpose. The purchasing of instructional materials will be coordinated by the Supervisor of Library Media and the Technology Specialist while consulting with the media specialists.

This funding (\$5,936) will support the students at the ALC by providing materials and incentives for attendance, behavior, and academic success. It will also support training for ALC and pupil services staff to enhance student success in these areas. Finally, it will support the Instructional Consultation Team model with funding for stipends for teachers (45 hours X \$20). This will be coordinated by the Director of Pupil Services.

We will support Project Attend, a program that involves parents and community agencies in improving student attendance. Funds will support this project by providing materials (\$1,000) and incentives for students in the four middle schools involved in the project (\$2,000). Funds will also support a media campaign relative to attendance. This includes radio advertising relative to attendance (\$2,000). We will also support materials for a Health Fair at the high school level, two schools per year (\$1,000). The parent and community involvement section will also support the Evening Counseling Center by providing funds that will begin building a parent lending library (\$1,000). This will be coordinated by the Director of Pupil Services.

**Title V Budget Narrative Worksheet**

Category/Object	Line Item	Calculation	Amount	In-Kind	Total
3.1 Instructional Staff Development Salaries & Wages  <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Substitutes for technology training	\$60 X 28 participants X 4 days	\$6,720		\$6,720
	Substitutes for media specialists to attend staff development  1.20.1.4	\$30 X 28 participants X 5 days	\$4,200		\$4,200
		\$60 X 90 participants X 1 day	\$5,400		\$5,400
3.1 Professional Development  <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Staff Development Conferences/workshops  1.20.1.8	10 participants X \$155 (MEMO)	\$1,550		\$1,550
		4 participants X \$155 (MAG)	\$620		\$620
		10 participants X \$169 (BER) Hotel Fees at double occupancy	\$1,690		\$1,690
		14 participants X \$81	\$1,140		\$1,140
Fixed Charges <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	FICA	7.65%	\$1,248		\$1,248
<b>Total for Activity 3.1</b>			<b>\$ 22,568</b>		<b>\$22,568</b>
3.2 Instructional Staff Development Supplies  <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Instructional materials for public and nonpublic schools including software and hardware to connect to VSC  1.21.1	33 schools X \$534	\$ 17,641		\$ 17,641
<b>Total for Activity 3.2</b>			<b>\$ 17,641</b>		<b>\$ 17,641</b>

**Title V Budget Narrative Worksheet**

<b>Category/Object</b>	<b>Line Item</b>	<b>Calculation</b>	<b>Amount</b>	<b>In-Kind</b>	<b>Total</b>
7.2 Project Attend – MOI <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Materials	6 sessions X \$166/session	\$ 1,000		\$ 1,000
7.2 Project Attend – MOI <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Incentives	4 middle schools X \$500	\$ 2,000		\$ 2,000
7.2 Attendance Media Campaign <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Contracted Services	95 ads X \$21	\$ 1,995		\$ 1,995
7.2 Health Fair Materials <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Supplies for Incentives	2 events X \$500	\$ 1,000		\$ 1,000
7.2 Evening Counseling Center <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Literacy Materials		\$ 1,000		\$ 1,000
<b>Total for Activity 7.2</b>			<b>\$ 6,995</b>		<b>\$ 6,995</b>
6.1 ALC Materials <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Incentives Dropout Prevention Materials		\$ 4,036		\$ 4,036
6.1 Training _ Pupil Services and ALC Staff <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Training on dropout prevention and family involvement	4 staff X \$250	\$ 1,000		\$ 1,000
6.1 Instructional Consultation Training <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Stipends for Teachers	45 hours x \$20/hour	\$ 900		\$ 900
Fixed Charges <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	FICA	7.65%	\$ 69		\$ 69
<b>Total for Activity 6.1</b>			<b>\$ 6,005</b>		<b>\$ 6,005</b>
Administration Business Support Services/Transfers <input type="checkbox"/> Local <input checked="" type="checkbox"/> Grant <u>Title V, Part A</u>	Indirect Costs	2.81% x direct costs	\$1,495		\$1,495
<b>TOTAL</b>			<b>\$ 54,704</b>	<b>\$</b>	<b>\$ 54,704</b>

**BRIDGE TO EXCELLENCE IN PUBLIC SCHOOLS  
PROPOSED FY - 2005 ESEA TITLE V, PART A BUDGET**

Recipient Agency Name	St. Mary's County PS
Revenue Source Name	Title V Part A

Grant Period	7/01/04-6/30/06
Fund Source Code	


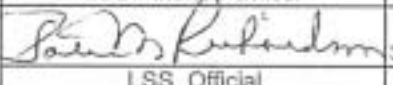
See "Financial Reporting Manual for Maryland Public Schools" for account descriptions

Check and complete a page for each funding source & TOTAL

X	STATE/FEDERAL
	LOCAL/MATCH
X	TOTAL

Category/Program/Activity	Object						Budget by Category
	1-Salaries & Wages	2-Contracted Services	3-Supplies & Materials	4-Other Charges	5-Equipment	6-Transfers*	
201 Administration							
Program 21 General Support							
Program 22 Business Support						1,495.00	1,495.00
Program 23 Centralized Support							
202 Mid-level Administration							
Program 15 Office of the Principal							
Program 16 Inst. Admin. & Superv.							
203-205 Instructional categories							
Program 01 Regular Programs	900.00	1,000.00	4,036.00				5,936.00
Program 02 Special Programs							0.00
Program 03 Career & Tech Prog.							0.00
Program 08 School Library Prog.	0.00	1,995.00	5,000.00				6,995.00
Program 09 Instructional Staff Dev.	16,320.00		17,641.00	5,000.00			38,961.00
Program 10 Guidance Services							0.00
Program 11 Psychological Serv.							
Program 12 Adult Education							
206 Special Education							
Program 04 Public Sch Inst. Prog							
Program 09 Instructional Staff Dev.							0.00
Program 15 Office of the Principal							
Program 16 Inst. Admin. & Superv.							
207 Student Personnel Serv.							
208 Health Services							
209 Student Transportation							
210 Operation of Plant							
Program 30 Warehousing & Distr.							
Program 31 Operating Services							
211 Maintenance of Plant							
212 Fixed Charges				1,317.00			1,317.00
214 Community Services			0.00				0.00
215 Capital Outlay							
Program 34 Land & Improvements							
Program 35 Buildings & Additions							
Program 36 Remodeling							
<b>TOTAL EXPENDITURES BY OBJECT</b>	<b>17,220.00</b>	<b>2,995.00</b>	<b>26,677.00</b>	<b>6,317.00</b>	<b>0.00</b>	<b>1,495.00</b>	<b>54,704.00</b>

\*Includes the following: Payments to another LEA, nonpublic school, or state institution; and Indirect Cost Recovery

Budget Approved By:		Grant Number		Grant Name (MSDE USE ONLY)		
Budget Approved By:		301-475-5511	301-475-4270	8/4/04		
	LSS Official	Phone #	Fax #	Date	MSDE Official	Date