

20 ____

CONTRACTOR'S QUALIFICATION QUESTIONNAIRE FOR CONSTRUCTION OF PUBLIC SCHOOLS PUBLIC SCHOOL CONSTRUCTION PROGRAM BOARD OF EDUCATION OF ST. MARY'S COUNTY

This questionnaire is intended as a basis for establishing the qualifications of Contractors for undertaking construction work under the jurisdiction of the Board of Education of St. Mary's County Public Schools.

If a Contractor has completed a questionnaire and delivered such to the local education agency having jurisdiction setting forth his qualifications to the satisfaction of the Superintendent of Schools, he (the Contractor) will be eligible to receive construction documents for bidding, but may be ineligible to be considered for a contract. Failure to have a completed qualification questionnaire delivered to St. Mary's County Public Schools prior to delivery of a bid may result in the rejection of said bid. Certification of qualification shall be valid for one calendar year only and only for general construction projects, not those requiring a specific prequalification submission under a multi-step procurement.

I **General**

a) Legal Title and Address of Organization:

b) Telephone and Facsimile Numbers :

c) Website and Email Address for Organization:

d) Maryland Representative's Name, Title, Mailing Address and Email Address:

e) Check if: ___ Corporation ___ Co-Partnership ___ Individual

f) If a Corporation, please state:

Capital Paid in Cash\$_____ Date of Incorporation:_____

State in which Incorporated:_____

Name and Title of Principal Officers	Date Assuming Position

g) If Co-Partnership, please state:

Date of Organization:_____

Nature of Partnership: ___ General, ___ Limited, ___ Association

Names and Addresses of Partners (Attach separate sheet if necessary): Age:

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- h) If Individual, please state full name and address of Owner:
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- i) List major items of equipment fully owned by organization, giving approximate value and age. (If not fully owned, please so state.)
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- j) Is any member of your organization employed by St. Mary's County or in any way officially connected with the Local Government? If yes, please explain.
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- k) Give name and data about any construction projects you have failed to complete (use separate sheet if necessary).
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- l) Has your organization ever been party to any criminal litigation as a result of construction methods, costs, etc.? _____ If yes, please explain.
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- m) If operating as a General Contractor, has your present or past bonding company ever been requested to take action against you as a result of performance or payment related issues? _____. If yes, please explain.
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II. Financial

- a) Give the value of all construction equipment fully owned by your organization.
\$ _____
- b) Give the value of the total assets of the organization (including equipment value in II.a above):
\$ _____
- c) Give the value of the organization's total liabilities: \$ _____
- d) Give the total contract value of the work accomplished by your organization in each of the last three (3) years:
20__ \$ _____ 20__ \$ _____ 20__ \$ _____
- e) Give the contract value of work presently being accomplished by, or pending award to your organization: \$ _____
- f) Give the value of any judgments or liens outstanding against your organization:
\$ _____
- g) Has any bonding company refused to write you a bond on any construction work? If yes, please explain.
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h) Give the maximum value of contract work for which you could obtain Bond. \$ _____

III. Experience

a) Indicate the type of contracting undertaken by your organization and years of experience:

General _____ Sub _____ Type _____ Type _____
 Type _____ Type _____

b) State construction experience of principal members of your organization:

Name	Title (e.g. President, Manager, etc.)	Construction Experience Years	Type of Work (e.g. Houses, Hospitals, Apts.)	In What Capacity (Foreman, Supt. Etc.)

c) Give any special qualifications of firm members (Registered Engineer, Surveyor, etc.)

d) List some principal projects completed by your organization:

Name of Work	General or Sub (If sub, what work)	Your Contract Amount	Designing Architect or Engineer	Owners' Name and Address

e) If General Contractor, list sub-contractors in various fields who have worked under you:

f) If Sub-Contractor, list some General Contractors for whom you have worked:

g) What is the money value of the largest project accomplished by your Organization?
\$ _____
Maximum value in last three (3) years: \$ _____
Maximum value you prefer to undertake: \$ _____
Price range of work your organization is deemed best adapted to undertake:
\$ _____

h) Is your organization licensed in the State of Maryland for the current year? _____
Give date and license number:
Date: _____ License No. _____

▪Please include a copy of your current Maryland Contractor's License with this submission.

The above statements are certified to be true and accurate.

Dated at _____ this _____ day of _____ 20_____.

By: _____

(Title of Person Signing)

(Name of Organization)

State of _____
County of _____, S.S.

_____ being duly sworn states that he is

(Office)

(Name of Organization)

And that the answers to the foregoing questions and all statements therein contained are true and correct.

Sworn to before me, this _____ day of _____ 20_____.

My Commission expires _____

Notary Public

DO NOT FILL IN THESE SPACES	
Year Filed:	
Application No.:	
Reviewed by:	
Date:	